

# Worlaby Parish Council Agenda

Parish Clerk Deb Hotson, 39 Woodland Drive, Broughton, North Lincolnshire, DN20 0EQ

Dear Councillor

You are hereby summoned to attend the meeting of the Worlaby Parish Council on **Wednesday 5<sup>th</sup> May, 2021**. Proceeding will commence at **7pm** via a Zoom link.

Please contact the Clerk for details on how to join the meeting.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the public and press may attend the meeting via this link.

The agenda is set out below.

Deb Hotson - Clerk to the Council *D Hotson*

Date of Issue: 29<sup>th</sup> April, 2021

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## **Agenda**

### **2105/01 Apologies for absence**

To note apologies for absence.

### **2105/02 Public Participation**

To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

### **2105/03 Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

### **2105/04 Minutes of Previous meeting**

Minutes of the Parish Council meetings held on 9<sup>th</sup> March & 13<sup>th</sup> April, 2021 to be approved and signed.

### **2105/05 Procedural**

- a. To receive an update on the setting up of a Parish Council Facebook page determining actions required.

### **2105/06 Clerk's Report**

To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).

### **2105/07 Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

### **2105/08 Police Matters / NATs / Neighbourhood Watch (NHW)**

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

### **2105/09 Delegate Reports**

- a. To receive an update report regarding the Woodland Glade & Hollows determining any actions required.

# Worlaby Parish Council Agenda

Parish Clerk Deb Hotson, 39 Woodland Drive, Broughton, North Lincolnshire, DN20 0EQ

- b. To receive an update report regarding the access right to Worlaby Hollows determining any actions required.
- c. To receive an update report from Worlaby Recreation Committee determining any actions required.
- d. To determine actions required with regard to the moles on the playing field.
- e. To receive an update report from the Low Village Forum representative determining any actions required.
- f. To consider parish projects for 2021/22.
  - Christmas Card photo competition.
- g. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council.

<u>Location</u>	<u>Currently Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	TBC	Monthly	
War Memorial, Top Road	TBC	Monthly	
Flag Pole, Main Street	Cllrs D & N Empson	Monthly	
Bus Stop, Low Road	Cllrs D & N Empson	Monthly	
Pleasure Ground & Play Area, Top Road	Cllrs D & N Empson	Monthly	
Fountain	Cllrs D & N Empson	Monthly	
Recreation Ground	Cllrs D & N Empson	Weekly	
Woodland Glade & Hollows, The Hill	Peter Jones	Monthly	
CCTV system	Cllr R Bowles/TBC	Monthly	

## **2105/10** Highways / Footpaths / Parish Issues / General NLC issues

- a. To determine actions required with regard to any issues raised with regard to the pig farm located on Carr Lane, and were to direct these issues.
- b. To receive an update with regard to Network Rail/Carr Lane.
- c. To notify the Clerk of any other issues to be taken up with NLC.

## **2105/11** Planning

To receive any decisions from North Lincolnshire Council.

## **2105/12** Correspondence for Discussion/Decision

- a. To be notified of the Brigg NATs dates for 2021 determining any actions required.

### Correspondence for Information

- b. ERNLLCA newsletter 15.
- c. CPRE Countrywise newsletter April 21.
- d. NALC Star Councils Awards 2021.
- e. NLC Highway updates.
- f. NLC Council Tax Band D clarification.
- g. FOI request.

## **2105/13** Accounts

- a. To consider a donation towards the Worlaby School Leavers.
- b. To consider attendance to the ERNLLCA training seminars.
- c. To be notified and approve the Internal Audit report 2020/21 and determine any actions required.
- d. To approve the Annual Governance Statement 2020/21.
- e. To approve the Accounting Statement 2020/21.
- f. To consider membership renewal for ERNLLCA at £325.80 for 2021/22.
- g. To consider membership renewal for HWRA at £25 for 2021/22.

# Worlaby Parish Council Agenda

Parish Clerk Deb Hotson, 39 Woodland Drive, Broughton, North Lincolnshire, DN20 0EQ

- h. To consider the quotes to carry out the playground inspections and emptying the bins in the playing field for 2021.
- i. To consider the quotes for the spraying of the Markie Path as and when required.
- j. To consider the request for a donation from the Lincolnshire Lowland Search & Rescue.
- k. To consider the membership renewal
- l. To approve the monthly accounts for payment. See financial report.

09.04.21	H & R Pest Control	Playing field pest control	£60.00
09.04.21	JB Rural Services	Playing field ground maintenance & trees	£594.00
12.04.21	JB Rural Services	Verge cut	£174.00
12.04.21	Breedon	Boules pitch sand	£502.32
13.04.21	D Hotson/HMRC	Salary/Tax - April	
16.04.21	X2 Connect Ltd	Kiosk paint	£99.52
27.04.21	JB Rural Services	Grass cutting -various	£260.57 £174.00
05.05.21	Vision ICT	SSL Certificate renewal	£60.00
05.05.21	Public Sector Audit	Internal audit fee	£380.00
09.03.21	D Hotson/HMRC	Salary/Tax	

## **2105/14** Minor Items

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

## **2105/15** Agenda Items for the next meeting –

**2105/16** To confirm the date and time of the next meeting as Tuesday 8<sup>th</sup> June, 2021 at 7pm – via a Zoom platform.

**2105/17** To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

## **Clerks Report - Appendix A**

- a. Clerk has a thank you letter to the residents who donated the chalk for the Hollows steps.
- b. Clerk has completed and submitted the permit form to NLC for the installation of the 3 flower beds on the junction of Carr Lane and Low Road.
- c. Clerk has contacted the resident who offered to clean the Kiosk, this will be done along with painting over the summer.
- d. Clerk has asked for confirmation from NLC on who will be responsible for the planting and maintenance of trees in the parish. Agenda item.
- e. Clerk has submitted the grant request for the benches, signs and information boards.
- f. Clerk has asked NLC if bollards can be installed and/or the widening of the lane on Carr Lane. Agenda item.
- g. Clerk has written to Andrew Percy with regard to Network Rail locking the gates. Agenda item.
- h. KCOM information circulated to residents.