

Worlaby Parish Council Agenda

Parish Clerk Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

Dear Councillor

You are hereby summoned to attend the meeting of the Worlaby Parish Council on **Tuesday 10th September, 2019**. Proceeding will commence at **7pm** at Worlaby Village Hall.

The agenda is set out below. Members of the public and press are welcome.

Deb Hotson - Clerk to the Council D Hotson

Date of Issue: 4th September, 2019

Agenda

1909/01 Apologies for absence

To note apologies for absence.

1909/02 Public Participation

To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

1909/03 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

1909/04 Minutes of Previous meeting

Minutes of the Parish Council meeting held on 9th July, 2019 to be approved and signed.

1909/05 Clerk's Report

To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).

1909/06 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

1909/07 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

1909/08 Delegate Reports

- a. To receive an update report regarding the Woodland Glade & Hollows.
- b. To receive an update report on the Neighbourhood Plan, including the NLC Habitat Opportunities determining any further actions required.
- c. To receive an update report from the LVF.
- d. To determine actions required with regard to the proposed Lease and Management Agreement.
- e. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council including the NLC Inspections for the Pleasure Ground and Playing Field determining any actions required.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Fletcher	Monthly	

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War Memorial, Top Road	Cllr Fletcher	Monthly	
Flag Pole, Main Street	Cllrs D & N Empson	Monthly	
Bus Stop, Low Road	Cllrs D & N Empson	Monthly	
Pleasure Ground & Play Area, Top Road	Cllrs D & N Empson	Monthly	
Fountain	Cllrs D & N Empson	Monthly	
Recreation Ground	Cllrs D & N Empson	Weekly	
Woodland Glade & Hollows, The Hill	Cllr P Jones	Monthly	
CCTV system	Cllr R Bowles	Monthly	

- f. To receive an update report for Worlaby Village Hall.
- g. To consider a request to put up two shelves in the Ladies toilet area for storage.
- h. To consider options located at the playing fields to allow the Green Team to dispose of parish green waste.
- i. To receive an update on activities and requirements related to the village hall and playing field.
- j. To receive an update report of the planting 2019 project determining any further actions required.
- k. To receive an update on the VE Day 75 event scheduled for 8th May, 2020 determining actions required.
- l. To receive an update report on the refurbishment of the church clock.

1909/09 Highways / Footpaths / Parish Issues / General NLC issues

- a. To determine actions required with regard to the placement of TPO's on the trees located on the verges of the parish as an important protection to Worlaby street scene.
- b. To receive a progress report on the projects for cutting the parish paths and grass verges determining any actions required.
- c. To receive an update with regard to any works to be undertaken on the Pleasure Ground area.
- d. To receive an update on the removal of the beech in the playing field, determining actions required.
- e. To consider tree survey quotes for parish owned trees.
- f. To determine actions with regard to the management of the Woodland Glade and Hollows.
- g. To notify the Clerk of any other issues to be taken up with NLC.

1909/10 Planning

- a. To receive any decisions from North Lincolnshire Council.

1909/11 Correspondence for Discussion/Decision

- a. To be notified of the Crime Reduction Fund determining any actions required.
- b. To be notified of the Community Cohesion Officers Introduction to NATs.
- c. To be notified of the letter received from a resident with regard to the recent decision of the placement of decorated rocks determining actions required.
- d. To be notified of the email passed on to NLC with regard to the incident on FP139 determining any actions required.
- e. To be notified of the letter of complaint with regard to matters raised at the July meeting determining actions required.
- f. To be notified of the letter from Andrew Fillingham with regard to the agreement on the maintenance of the Hollows and to be notified of the concerned raised on the ash trees with in the Woodland Glade determining actions required.
- g. To determine actions required with regard to the request to hold the NHW Xmas Market on the Pleasure Ground on Sunday 8th December.
- h. To be notified of the Best Kept Village 2019 results determining actions required.

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- i. To consider attendance to the ERNLLCA AGM scheduled for Thursday 19th September.
- j. To consider the request for parish records determining actions required.

Correspondence for Information

- k. Pension Regulator Legal Duties.
- l. NLC Highway updates.
- m. Humber Newsletter – Sept 19.
- n. ERNLLCA NALC Chief Executive Bulletin
- o. ERNLLCA Policy Consultation – Independent Review into Local Government Audit.
- p. ERNLLCA new Financial Regulations.
- q. CPRE – project information to clarify the purpose of CPRE.
- r. Correspondence from Tom Cave on the cutting of the hedge along New Road and Social Media.
- s. Letter from Mrs Jones on the offer of a tree.
- t. ERNLLCA Newsletter – August 19.

1909/12 Accounts

- a. To consider the request for the funding of an LVF website and ongoing costs determining actions required.
- b. To consider the website accessibility statement requirement as detailed from Vision ICT determining actions required.
- c. To consider a donation to the HWRA for The Voluntary Car Service provided to residents in the parish.
- d. To be notified of the external audit review determining any actions required.
- e. To consider a donation to the 1st Hibaldstow & Scawby Scout Group.
- f. To consider the purchase of a wreath for this year's Remembrance Service.
- g. To approve the increase of costs for the manufacturing of the anti-dog fouling signage determining any further actions required.
- h. To approve the monthly accounts for payment. See financial report.

10.07.19	C Fletcher	Varnish – Pleasure Ground maintenance	£38.00
11.07.19	Grove Groundworks	Parish Paths	£155.25
22.07.19	S Webster	Plants	£10.00
23.07.19	J Smithson	Defib refreshments	£8.09
02.08.19	PKF Littlejohn	External Audit Fee	£240.00
27.08.19	S Dobson	Beech removal	£300.00
27.08.19	A Sissons	Grass verge cuts	£158.50
10.09.19	D Hotson	Salary/Tax	
10.09.19	ERNLLCA	Being a Good Cllr Training	£324.00
10.09.97	C Fletcher	Worlaby Coasters	£8.50
10.09.19	A Sissons	Grass verge cuts x 2	£317.00

1909/13 Minor Items

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

1909/14 Agenda Items for the next meeting –

1909/15 To confirm the date and time of the next meeting as Tuesday 8th October, 2019 at 7pm at Worlaby Village Hall.

1909/16 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

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Clerks Report - Appendix A

- a. Clerk in the process of obtaining quotes for a tree survey on parish owned trees.
- b. Clerk has received clarification from NLC that all Planning Committee representatives have received the relevant training.
- c. Street light numbers have been obtained and approved for the placement of the anti-dog fouling signs. The signs are currently on order and will be erected once received.