

# Worlabby Parish Council

## Minutes of the Parish Council Meeting

Minutes of the virtual meeting of Worlabby Parish Council held at 7pm on Tuesday 12<sup>th</sup> January, 2021 via a Zoom Platform.

**Present:** Cllr Bowles, Cllr Cave, Cllr Edwards, Cllr D Empson, Cllr N Empson, Cllr Newton (Chair), Cllr Speakman & Cllr Whitfield.

**Also Present:** Cllr N Sherwood, Cllr C Sherwood, Cllr Waltham, 6 residents & Deb Hotson – Clerk to the Council.

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### 2101/01 Apologies for absence

All members present.

### 2101/02 Public Participation

**Resolved** - to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

A resident raised concerns about work that had taken place on the grassed area within Hurds Farm. This had also been raised by a resident living adjacent to the area. Workmen have erected a boundary post and rail fence which has been situated in the incorrect position and now includes the large poplar tree with the adjacent landowner's property. Items had also been used from the adjacent property, sand and cement to fix the boundary fencing in place.

Cllrs Bowles & Newton had been to view the area and spoke with the owner who had stated that he had not been approached by anyone to discuss.

The situation as far as the Parish Council has been informed was that NLC are quite happy to take over the responsibility of the land but certain conditions had been put in place for the developer to do prior to any transfer.

The Clerk will contact NLC with a view to providing the resident with contact details of the developers who had more than likely carried out the work. The Clerk will also find out what trees in the area have a Tree Protection Order.

It was suggested that the enormous tree that had now been included in the boundary is not native and does shed branches in windy weather. Therefore, should be removed and replacement trees planted.

The resident that has been tending to the church clock summarised his work to date. The clock has been chiming but since cleaning and repairing a couple of further issues had been found with regard to the cogs. When the clock was first investigated a couple of years ago it was thought the repairs could run into the thousands and the Parish Council – to aid grant applications – set aside £500 for the PCC to use in conjunction with applying for more funding. The resident is happy to pursue quotes from reputable companies who are on the approved Lincoln Diocese list and has engaged with a couple who are happy to provide assistance around any works that can be done in-house.

Cllr Newton stated that the works that had been undertaken benefit the parish greatly and appreciation had been shown with the small token of the Parish Councils gratitude. The resident is also happy to be the clock 'winder'.

It was suggested that English Heritage should be involved. The PCC representative present stated there was no need to do this and the PCC would be dealing with the funding side. A further resident stated she would not be happy for the precept to be used to fund the repair of the clock. The resident was informed that the decision, which

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had been made several years ago and detailed as above, with regard to assistance for further grant funding.

The PCC had not asked for the £500 this had been agreed by the Parish Council.

A resident left the meeting.

**Resolved** – the meeting was reopened.

### **2101/03 Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Cave declared a personal interest in agenda item 2101/08d & e.

Cllrs Edwards & Whitfield declared a personal interest in agenda item 2101/08d.

- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

### **2101/04 Minutes of Previous meeting**

**Resolved** - Minutes of the Parish Council meetings held on 8<sup>th</sup> December, 2020 were approved and signed as a true and correct record.

### **2101/05 Clerk's Report**

- a. Clerk has requested a meeting with NLC PROW Officer and Cllr Rob Waltham – awaiting confirmation.
- b. Clerk has erected the laminated open access signs in the Woodland Glade and on PF136 post and updated residents via Facebook and the village email of the current status.
- c. Clerk awaiting write up on the blacksmith from Cllr Cave prior to obtaining a quote to go with the Community Fund request.
- d. Clerk has circulated an example of the Elsham Heritage trail boards.
- e. Clerk has chased up all outstanding highway issues.

### **2101/06 Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Cllr Waltham stated that BW140 had now been approved to which Cllr Newton stated this has been put to use already.

The works for Carr Lane will be carried out when the weather improves, this will include the digging out of grips and repairs to the lane.

A £5m grant has been awarded to carry out drainage and resurfacing scheme on the A15.

The vaccinations are going well and there has been some positive feedback. There are now two available in North Lincolnshire and the North & North East Lincolnshire MPs are in regular contact.

With regard to the repairs to the clock, there is someone within NLC who assists Andrew Percy in getting grant funding and has done some for another church in the area. She would be available to assist the PCC if required.

Libraries and other council services are now click and collect and online. The majority of NLC staff are managing Covid19 requirements.

There is a new Spring in Bloom grant open to Town and Parish Councils.

The Council tax grant is in place again with the conditions as previously stated and further talks will be had with all Town & Parish Councils to undertake further devolved powers.

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Cllr Cave asked when the NATs meetings would be taking place again to be informed that trials have been taking place and reviewed on how to manage them.

Cllr Cave also asked when the Brigg Tourist Information Centre would reopen to be told work has started.

Cllr Speakman asked if there was an update on rural broadband.

Cllr Waltham stated that there are 3 initiatives at present: -

- Government funding voucher scheme – a gigabyte accessible broadband scheme.
- KCOM – infrastructure enables – this is on the agenda.
- The Government have committed £5b for infrastructure by 2025 for remote and inaccessible sites. This is in the tender process at present.

The meeting with NLC Open Access representative will now be arranged as all back from annual leave. Cllr Whitfield asked if this could be done as soon as.

Cllr C Sherwood stated that he had not followed up the issue that was raised at the last meeting with regard to HGV using a route in the village to access Carr Lane. The Clerk stated she had been in contact with the relevant persons and there was no longer an issue.

### **2101/07 Police Matters / NATs / Neighbourhood Watch (NHW)**

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

As discussed earlier the NATs meetings will take place once a review has been agreed.

### **2101/08 Delegate Reports**

- a. To receive an update report regarding the Woodland Glade & Hollows determining any actions required.

The report and check sheet were issued prior to the meeting. The handrail has now been repaired in the Hollows.

- b. To receive an update report regarding the access right to Worlabby Hollows determining any actions required.

Pending a meeting with the local authority.

Cllr Newton has erected the new 'no cycling' signage in the Hollows. Whilst, erecting the signage the owner approached Cllr Newton to discuss issues including the trees in the Woodland Glade to which he was told that the tree report had raised no issues and therefore monies could not be spent on them from the precept.

Cllr Whitfield stated that he would not like to see any further funding spent in the Hollows until all issues were resolved.

- c. To receive an update on the erection and costings of the information boards defining the public spaces in and around Worlabby.

Cllr N Empson has offered to frame the new information boards with oak and provide costings to do so and once completed the boards will be installed.

- d. To receive an update report from Worlabby Recreation Committee (WRC) determining any actions required.

The Parish Council received the following report from the Chair of WRC.

I will start with the good news, we have a new Treasurer, Cheryl Orr, who has kindly offered to undertake the task of sorting and keeping our accounts.

However, the news about the accounts is not as good. We have been faced by a number of unpaid bills, from February 2020 and earlier, a debt collector's final demand and the bank tells us that there are more signatories on the old account that it cannot, by law, name and no-one appears to have details of! To remove a signatory, we need their consent... and so the story unfolds.

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The debt collectors had my name at the previous Treasurer's address as their contact. To save my credit rating I have paid them out of my personal account and will be claiming it back.

Thank you to Deb for stepping in and reimbursing our members who have paid other bills, including the 100 club winnings out of their own pocket. We are on the way to resolving many of the issues, but sadly it is not a simple task.

We were making significant progress preparing the hall for post Covid opening, but due to the new lockdown we are currently awaiting further advice.

Our next meeting is on Thursday 14th January, our agenda includes a revised constitution, a simplified lease and the Parish Council's draft management agreement. We are also discussing the proposed village library and items relating to the recreation ground.

We would like to extend our thanks to Cllr Richard Bowles who has kindly shown us how to keep the hall safe over the colder months and explained the workings of the equipment.

I'm hoping to have more good news for you at our next update.

e. To determine actions required with regard to the moles on the playing field.

It was agreed that Cllr Bowles will flatten the mole hills and the Clerk to obtain a price for the next meeting for a further visit from the pest controller. Actions to be resolved at the next meeting.

f. To receive an update report from the Low Village Forum representative determining any actions required.

The minutes were circulated prior to the meeting.

g. To consider a Christmas photo competition for 2021 determining actions required.  
Item deferred until September.

h. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council.

All risk assessments received with no urgent actions to be taken.

| <u>Location</u>                       | <u>Currently Responsible</u> | <u>Requirement</u> | <u>Date received</u> |
|---------------------------------------|------------------------------|--------------------|----------------------|
| BT Kiosk, Top Road                    | Cllr B Whitfield             | Monthly            |                      |
| War Memorial, Top Road                | Cllr B Whitfield             | Monthly            |                      |
| Flag Pole, Main Street                | Cllrs D & N Empson           | Monthly            |                      |
| Bus Stop, Low Road                    | Cllrs D & N Empson           | Monthly            |                      |
| Pleasure Ground & Play Area, Top Road | Cllrs D & N Empson           | Monthly            |                      |
| Fountain                              | Cllrs D & N Empson           | Monthly            |                      |
| Recreation Ground                     | Cllrs D & N Empson           | Weekly             |                      |
| Woodland Glade & Hollows, The Hill    | Peter Jones                  | Monthly            |                      |
| CCTV system                           | Cllr R Bowles                | Monthly            |                      |

**2101/09 Highways / Footpaths / Parish Issues / General NLC issues**

a. To receive an update on NLC actions for Carr Lane determining any further actions required.

Update received in item 2101/06.

b. To determine actions required with regard to the Cranswick HGV route through the village.

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This item has now been resolved. The Clerk contacted the local land owner who has now ensured the route set is followed. If there are any further issues the Clerk has requested photographs and date and times from residents.

- c. To consider the locations for the trees and benches as provided prior to the meeting.  
Cllr Bowles provided information on the proposed locations of the benches and trees. Clerk will submit to NLC for comments.  
Once all locations agreed by both NLC and the Parish Council residents will have an opportunity to make any comments too.  
It is proposed that once NLC have Hurds Farm within their remit the Parish Council would plant some wildflowers and sympathetic trees and benches.
- d. To notify the Clerk of any other issues to be taken up with NLC.  
Clerk to ask NLC for an update on the repair to the footpath outside no 45 Top Road.  
Clerk to ask that the salt piles are replenished on Wold Road, near to the Hollows entrance.

### 2101/10 **Planning**

To receive any decisions received from North Lincolnshire Council.  
No items received.

### 2101/11 **Correspondence for Discussion/Decision**

- a. To be notified of the ERNLLCA Climate & Ecological Emergency Bill information determining any actions required.  
Item noted.
- b. To determine actions required with regard to investigate the requirement for residents needs for hedging and the Parish Council collating these orders.  
Clerk to send out information asking if residents would be interested in obtaining trees or hedges and if so what type and how many from the NLC initiative. Clerk to obtain funding costs if residents participated.
- c. To be notified of the KCOM full fibre broadband connectivity introduction – early engagement determining any actions required.  
Clerk to arrange a joint meeting with her other Councils for KCOM to provide a presentation.

### **Correspondence for Information**

- d. Highway updates.
- e. Good Councillors guide to community business.
- f. ERNLLCA pay freeze – update from LGA.
- g. ERNLLCA newsletter 12.
- h. Confirmation of Order for Worlaby BW140.
- i. CPRE Jan 21 Newsletter.

### 2101/12 **Accounts**

- a. To be notified of the NLC Community Spring in Bloom 2021 grant determining actions required.  
**Resolved** – Clerk to complete the grant application.
- b. To consider the letter from LIVES determining actions required.  
It was agreed prior to a donation to find out if the donation could go to the local group.
- c. To consider taking on a handyman for general duties around the parish, determining actions required.  
Clerk to ask local contractors for a ½ day and full day cost.

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Clerk to circulate the spreadsheet of tasks in the parish and ask for residents to volunteer to take on these tasks. Those remaining will be allocated to a contractor to carry out.

- d. To be notified of the correspondence received from NLC for the transfer of grass cutting determining actions required.  
**Resolved** – Clerk to respond to the letter stating that surplus funds will be used for ongoing village maintenance for 2021 along with other community funded projects undertaken investing in the village.
- e. To determine any further actions required with regard to the submission of the grant application to NLC for benches and signage.  
 Deferred to the next meeting.
- f. To consider the Low Villages shared speed sign initiative determining actions required.  
 In principle it was agreed this would benefit the parish. Clerk to clarify a few details and the item to be placed on to the next meeting.
- g. To determine actions required with regard to the playing field project.  
 Clerk to look for funding to support the procurement of a climbing frame for the playing field using some of the earmarked reserves.
- h. To determine actions required with regard to engaging the tree specialist to remove all old crow nest and observe any new nest building.  
**Resolved** – Cllr Cave will monitor the situation over the next few weeks and if necessary, the tree specialist will be called in to remove any new nests and reduce the build up of the nesting crows.
- i. To approve the monthly accounts for payment. See financial report.  
**Resolved** – accounts approved for payment.
- j. To be notified of the letter received from NLC with regard to the precept and to consider the setting of the budget and precept for 2021/22.  
**Resolved** – the budget was agreed and the Precept set at £16,000 as it has been for the several years. The Clerk to complete the relevant paperwork provided by NLC including agreement of the Council Tax Grant terms.

|          |                |                                   |         |
|----------|----------------|-----------------------------------|---------|
| 09.12.20 | MD Signs       | Defib signs                       | £57.78  |
| 09.12.20 | R Edwards      | Christmas flyers                  | £26.60  |
| 09.12.20 | Vision ICT     | Web hosting                       | £172.80 |
|          | Vision ICT     | Domain                            | £66.00  |
| 18.12.20 | A Sissons      | Woodland Glade ground maintenance | £450.00 |
| 22.12.20 | Scottish Power | Church lights                     | £156.81 |
| 12.01.21 | D Hotson/HMRC  | Salary/Tax                        |         |
| 12.01.21 | S Newton       | Post box/no cycle signs           | £37.03  |
| 12.01.21 | Vision ICT     | Website hosting                   | £210.00 |

### 2101/13 Minor Items

- a. To take any points from members.
- Cllr N Empson asked for clarification of Snow Warden duties. Clerk to resend the policy.
- b. Matters of correspondence for information which arrived after the agenda was posted.
- ERNLLCA Newsletter 13.
  - Letter received with regard to burial information. Pass to PCC member.
  - Low Villages Forum minutes of the meeting held 1<sup>st</sup> December.
  - CPRE Newsletter – Jan 21.

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- Christmas wishes from MD Signs.
- Letter received with regard to a water issue on private land. Item noted for information.
- Information received from Cllr Cave with regard to the Blacksmith. It was agreed that Cllr Cave will refine the information to fit on to a plaque.  
Cllr Bowles said he had been speaking with a resident on Hurds Farm who had shown an interest to provide a plaque in the shape of an anvil.  
Cllr Cave to also look into the blue plaque donating listed building status and will circulate any information found.

**2101/14**     **Agenda Items for the next meeting –**

**2101/15**     **To confirm the date and time of the next meeting as Tuesday 9<sup>th</sup> February, 2021 at 7pm – via a Zoom platform.**

**2101/16**     **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

The meeting closed at 9.15pm.