

# Worlaby Parish Council

## Minutes of the Parish Council Meeting

Minutes of the virtual meeting of Worlaby Parish Council held at 7pm on Tuesday 9<sup>th</sup> February, 2021 via a Zoom Platform.

**Present:** Cllr Bowles, Cllr Cave, Cllr Edwards, Cllr D Empson, Cllr N Empson, Cllr Newton (Chair), Cllr Speakman & Cllr Whitfield.

**Also Present:** Cllr N Sherwood, Cllr C Sherwood, Cllr Waltham, 3 residents & Deb Hotson – Clerk to the Council.

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### **2102/01 Apologies for absence**

All members present.

### **2102/02 Public Participation**

A resident asked if the remaining wooden poppy at the flag pole can be removed to which Cllr Newton said she would remove and repaint for the next event.

### **2102/03 Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Cave, Edwards & Whitfield declared a personal interest in agenda item 2102/08c.

- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

### **2102/04 Minutes of Previous meeting**

**Resolved** - Minutes of the Parish Council meetings held on 12<sup>th</sup> January, 2021 were approved and signed as a true and correct record.

### **2102/05 Clerk's Report**

- a. Clerk has provided the residents details to NLC with regard to the Hurds Farm boundary issue.
- b. Clerk has circulated the TPO information for Hurds Farm.
- c. Clerk has contacted Cllr Rob Waltham to arrange the Hollows meeting.
- d. Clerk has obtained a quote for work on the mole hills and obtained information on the deterrent being used at Elsham play park.
- e. Clerk has submitted the bench and tree locations to NLC for comment.
- f. Clerk has submitted all highway issues to NLC.
- g. Clerk has asked NLC for costs if residents were interested in tree or hedge planting. Agenda item.
- h. KCOM meeting arranged for 02/02.
- i. Community Grant for Spring in Bloom submitted to NLC.
- j. Snow Warden policy circulated.
- k. Funding and costings sought for the procurement of a climbing frame.

### **2102/06 Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

**Resolved** – to discuss the issue of the NLC letter with regard to the Hollows.

In principle the letter was approved but to add clarity it was agreed that the letter should read as follows - explicitly state that NLC, acting as the 'Access Authority' under

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the CROW 2000 legislation believe the signs are misleading and an offence under the legislation. They therefore request that the signs are removed. Clerk to inform NLC PROW Officer.

Cllr Waltham informed the meeting that NLC were setting the councils budget with priorities around highways and patching when the weather improves.

NLC are in ongoing talks with KCOM and will be encouraging residents to sign up and register to the Fibre to Premise scheme they are proposing.

Ward Cllrs are following up all reported pot holes in the parish.

The River Ancholme path clearance between Saxby and Horkstow involves the reinstatement of the bank.

Ward Cllrs have asked for the opening times of the recycling centres to be reviewed to improve access to residents.

NLC have considered the Spring in Bloom funding applications and results will be shared in due course.

Cllr Bowles asked if NLC would consider a central green collection point in Worlabby to which Cllr Waltham stated that the Parish Council should submit a proposal for NLC to consider and added that community composting sites do need planning permission.

Cllr Whitfield informed Ward Cllrs of the state of the road and verges along Carr Lane from the mud caused by the farming machinery. Cllr Waltham stated that the resident has been in contact with NLC direct and Highways are reviewing the situation.

Cllr Whitfield stated that NLC had offered to install bollards a few years ago and Cllr Waltham said this would form part of the review.

Cllr Whitfield left the meeting.

Cllr Cave stated that there were still issues with HGV coming through the village to the Carr Lane site. Clerk to ask NLC for an implementation of weigh restriction signs and add this to the next agenda.

Ward Cllrs left the meeting.

### **2102/07 Police Matters / NATs / Neighbourhood Watch (NHW)**

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

Clerk to formally thank the NHW Co-ordinator and the Chair will also do so.

Cllr Newton to ask the Co-ordinator for a brief summary of the role to put onto social media and other forms of advertising to encourage someone to take over the role.

### **2102/08 Delegate Reports**

- a. To receive an update report regarding the Woodland Glade & Hollows determining any actions required.

The report was received from Peter Jones and all-in order apart from some crushed chalk is required for the steps. Cllr N Empson to source and lay the chalk.

Cllr Newton thanked Cllr Bowles for clearing some overhanging branches and tidying the broken tree.

- b. To receive an update report regarding the access right to Worlabby Hollows determining any actions required.

A NLC/Parish Council meeting was held on 08/02 which was a useful meeting.

As detailed in item 2102/06 a suggestion to be sent to NLC to amend the letter prior to submission.

- c. To receive an update report from Worlabby Recreation Committee determining any actions required.

A report was received from the Chair of the Committee as follows:

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The Recreation Committee had a very productive meeting in January. Here are a few of the key points:

- We think it is a lovely idea to plant a community orchard and wildflower garden on the playing field and would love to be involved
- We discussed in detail the new constitution which will be finalised at our next meeting
- Tom is to set up a community library, undertaking a risk assessment and writing a protocol following the current COVID-19 guidelines
- A questionnaire will be in the February 2021 edition of the Worlabby Views. It will update the residents on the current situation of the village hall, ask what they would like to see take place once it reopens, explain how the committee works and ask if people would like to join as a member or a trustee at the next AGM.
- We are still in the process of changing bank accounts; we have done all we need to but we are now waiting for Lloyds Bank
- We did not get around to discussing the lease and management agreements, our meeting went on until 10.25pm!

Outside of the meeting:

- Gill has been making real progress with getting the hall Covid ready, keeping abreast of the ever-changing information
- Cheryl, our Treasurer is negotiating new contracts as the old ones expire. The hall now has a new phone number
- Tracy has been updating all the files, procedures and contact details
- Chrissie is taking over as bookings secretary
- Tom has been cataloguing all the books and our new literary donations

We are all working together as a great team.

Thanks are due to Cllr Bowles for his help in finding hidden water meters, his knowledge of the IT and CCTV systems and for being going the extra mile to help! The meeting scheduled for 4<sup>th</sup> Feb had to be postponed due to members personal commitments.

I informed the meeting that I will be stepping down from the role of Chair (and resigning as trustee) following the next meeting as, when travel restrictions are lifted, I will be looking at relocating to Portugal for an extended period.

It was agreed that it will be sad to see Christine & Paul leave the village.

Cllr Cave to provide a list of the library books which the Clerk will place onto the website. Cllr Cave to put information onto Facebook too.

Clerk to submit the information received from NLC with regard to the SLA and bin collections for the playing field.

d. To determine actions required with regard to the moles on the playing field.

It has not been possible to roll the hills with a tractor due to the weather so therefore no action will be taken until this is possible.

The Clerk has obtained costings to engage a pest controller and also obtained details of a mole deterrent which can be purchased locally. Clerk to find out if the deterrent is poisonous and needs any signage displayed.

e. To receive an update report from the Low Village Forum representative determining any actions required.

Cllr Cave stated that the Low Villages Kindness Group was working well.

f. To consider parish projects for 2021/22.

The following were identified as projects for the parish:

- New benches.

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- NLC Tree initiative.
- Boules pitch – playing field.
- New play equipment – playing field.
- Heritage board/trail.

Residents will be informed of the proposed projects in due course.

- g. To receive a report from the KCOM presentation determining any actions required.

The presentation was circulated prior to the meeting.

The Clerk and Cllrs Bowles, Newton & Speakman attended the presentation on 02/02. Clerk to ask KCOM for a marketing poster for circulation in conjunction with a similar promotional advert from BT and advertise them together.

- h. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council.

<u>Location</u>	<u>Currently Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr B Whitfield	Monthly	09/02/21
War Memorial, Top Road	Cllr B Whitfield	Monthly	09/02/21
Flag Pole, Main Street	Cllrs D & N Empson	Monthly	09/02/21
Bus Stop, Low Road	Cllrs D & N Empson	Monthly	09/02/21
Pleasure Ground & Play Area, Top Road	Cllrs D & N Empson	Monthly	09/02/21
Fountain	Cllrs D & N Empson	Monthly	09/02/21
Recreation Ground	Cllrs D & N Empson	Weekly	09/02/21
Woodland Glade & Hollows, The Hill	Peter Jones	Monthly	09/02/21
CCTV system	Cllr R Bowles/Cllr B Whitfield	Monthly	09/02/21

### **2102/09 Highways / Footpaths / Parish Issues / General NLC issues**

- a. To consider the response received from NLC with regard to the locations for the trees and benches determining any actions required.

No response has been received to date. Clerk to chase.

Clerk has contacted the Community Fund department and was told it was a rolling process and to submit when ready.

Cllr Edwards to try and find out when the next one is due.

- b. To be notified of the responses received for volunteers for the parish tasks and to consider the remaining duties around the parish, determining actions required.

The list was circulated prior to the meeting with the volunteer's information included.

Clerk to send out again asking for further volunteers to fill in the remaining tasks.

Costs were received from 2 contractors, Clerk to check the details of the quotes.

- c. To review the NLC Highway Winter Service Policy with regard to the Snow Warden duties, determining actions required.

New grit spades have been put into the bins.

It was thought the policy was too onerous. The Clerk to find out if the Parish Council can just ensure the salt bins are topped up and allow residents to help themselves to spread salt on the highways were and when needed. Item to be discussed further at the next meeting.

- d. To notify the Clerk of any other issues to be taken up with NLC.

Clerk to report the following highway issues:

- Pot holes – outside The Barn, New Road and on Fountain Corner.

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- Blocked drain at the foot of Barn Hill.

### 2102/10 Planning

To receive any decisions from North Lincolnshire Council.

No decisions received.

### 2102/11 Correspondence for Discussion/Decision

- a. To be notified of the letter received from the former Treasurer of the Recreation Committee determining any actions required.

Clerk to respond to the letter stating that the Parish Council acknowledges the letter.

- b. To be notified of the correspondence on the church clock received from the PCC determining any actions required.

The Clerk had checked to ensure the Parish Council had the power to provide funding for the repair of the clock and as this would benefit the community this was acceptable. **Resolved** - £500 to be provided to the PCC as a contribution to the repair of the clock based on the report received. This fund has been earmarked since 2016.

#### Correspondence for Information

- c. NLC Highway updates.  
d. NLC Precept submission confirmation.  
e. Hurds Farm boundary update. Clerk to send the photos and TPO map to NLC stating that the boundary according to this information had in deed been moved. It was thought that one or more of the protected trees have been removed and request the NLC Tree Officer attends a site meeting to confirm.  
f. ERNLLCA Land Registry survey.  
g. To confirm attendance to the NLC Standards Training event scheduled for 04/03. Cllrs Edwards and Newton have been enrolled on the course. For those unable to attend on the day they were advised to watch the video of the event when available.

### 2102/12 Accounts

- a. To consider a donation to LIVES.

Cllr Newton had received confirmation from a member of the LIVES team that although donations are sent to the head officer these are shared between all the local teams.

**Resolved** – a donation of £50 to be provided.

- b. To determine any further actions required with regard to the submission of the grant application to NLC for benches and signage.

Item deferred until a response has been received from NLC.

- c. To consider the Low Villages shared speed sign initiative determining actions required. Satisfactory answers have been received from the questions submitted.

**Resolved** – the parish Council will fund a sixth of the shared speed sign.

Clerk to ask how the stats are downloaded and circulated.

- d. To determine actions required with regard to the playing field project.

The clerk had obtained some quotes for climbing frames. It was agreed to reform the Playing Field Working Group which will consist of Cllrs Bowles, Edwards, D Empson & Newton. Clerk to also ask for a representative from Worlaby Recreation Committee. A zoom meeting to be arranged.

- e. To consider the renewal of the CPRE membership for 2021 at a cost of £36.

**Resolved** – renewal of the 2021 membership.

- f. To approve the monthly accounts for payment. See financial report.

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**Resolved** – approval of the accounts for payment.

25.01.21	C Orr	Worlabby Recreation Committee – online training fee	£65.00
25.01.21	C Edwards	Worlabby Recreation Committee – PPL PRS payment	£154.94
25.01.21	HWRA	Worlabby Recreation Committee – Trust Deed template	£35.00
25.01.21	ERNLLCA	Training	£114.00
26.01.21	ERNLLCA	Training	£24.00
09.02.21	D Hotson/HMRC	Salary/Tax	

### **2102/13** Minor Items

- a. To take any points from members.
  - No further issues raised.
- b. Matters of correspondence for information which arrived after the agenda was posted.
  - CPRE Best Kept Village – agenda item for the next meeting.
  - Low Villages Newsletter donation request - agenda item for the next meeting.

### **2102/14** Agenda Items for the next meeting –

- HGV weight restriction signage.
- CPRE Best Kept Village.
- Low Villages Newsletter donation request.
- Volunteers certificates/nominations/ideas.
- Community composting.

### **2102/15** To confirm the date and time of the next meeting as Tuesday 9<sup>th</sup> March, 2021 at 7pm – via a Zoom platform.

### **2102/16** To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

- Parish suggestions.  
**Resolved** - Cllr Newton to act as liaison for the parish suggestions.

The meeting closed at 9.20pm.