

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the virtual meeting of Worlabby Parish Council held at 7pm on Tuesday 9th March, 2021 via a Zoom Platform.

Present: Cllr Bowles, Cllr Cave, Cllr D Empson, Cllr N Empson, Cllr Newton (Chair), Cllr Speakman & Cllr Whitfield.

Also Present: Cllr N Sherwood, Cllr C Sherwood, Cllr Waltham, 6 residents & Deb Hotson – Clerk to the Council.

2103/01 Apologies for absence

All members present.

2103/02 Public Participation

Resolved to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

Mr Truelove provided the following answers to questions from the extra ordinary meeting held 26/02.

Q: How many litters per year and how many in a litter?

A: 2 litters per year and approximately 10 in a litter.

Q: Can a wheel wash be installed?

A: The company is not keen to install a wheel wash but are purchasing a sweeper and collector.

Q: What is the gap between the properties and the pigs and can a wildlife habitat be incorporated into this space?

A: The distance from properties to the pigs was confirmed as 40m which is where the electric fencing will be located. There is a stock fence adjacent to properties which will ensure no pigs enter gardens or can escape onto the road. The electric fence is low enough to stop the piglets getting through.

The farm is not currently in any schemes at present to allow the installation of a wildlife/bird habitat but could possible do this in the future. In the meantime, if residents want to contribute towards the cost of not using the space for breeding then this is a conversation that could be had. Clerk to make further enquiries on how to take this forward.

Q: What are the working hours?

A: Mon-Fri 7am – 4.30pm, Weekends 7am – 12 noon and 1 early start every three weeks at 6am.

Q: Can the HGV work around the school start and finish times so there is no movement at these times?

A: Yes, this will be worked so they do not coincide.

Q: How old will the piglets be when they leave the farm?

A: The piglets will be 28 days old.

Q: Can contact details be provided for residents and NLC to use if there is an issue?

A: These will be provided.

Q: Will there be an increase in flies.

A: In general, there will be no increase in flies.

Mr Truelove went on to say that the company is very proactive and will have 11 employees. The company want to include all local schools in organised tractor rides

Worlaby Parish Council

Minutes of the Parish Council Meeting

around the site. The Clerk can provide the relevant information as and when required and she stated the Primary School are very interested in site visits for the children.

Q: Would the company attend a Parish Council meeting in the future?

A: Mr Truelove to ask this question.

Mr Truelove was also asked about a cycle track that was being built in the woods to which he stated that this is for private use only.

A resident stated that it was good news about the 40m depth between the properties and pigs and looked forward to having the relevant contact details in case there was any issues. Mr Truelove reiterated that he would get this information and provide to the Clerk.

Mr Truelove was thanked.

Resolved – to reopen the meeting.

2103/03 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Newton declared a personal interest in agenda item 2103/05a.

Cllrs Cave & Whitfield declared a personal interest in agenda item 2103/09c.

- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

2103/04 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meetings held on 9th & 26th February, 2021 were approved and signed as a true and correct record.

2103/05 Procedural

- a. To receive an update on the setting up of a Parish Council Facebook page determining actions required.

Cllr Speakman to provide a draft of what the Facebook would provide for residents and bring to the next meeting for further discussion.

- b. To determine actions required with regard to agenda item and associated information for future meetings.

Resolved – all issues raised for the Parish Council to consider should be provided to the Clerk to put on to the agenda. This will allow prior investigations to take place by the Clerk to obtain all the relevant details for the Council to make a decision and for the Clerk to provide the originator of the issue with the outcome, anonymous submissions will NOT be discussed, the clerk MUST be provided with the names of the source.

2103/06 Clerk's Report

- a. Clerk has gained information from NLC with regard to the s106 funding due from the Worlaby Farm application. The monies can only be spent on recreational facilities.
- b. Clerk has followed up all highway issues, some of which are on the agenda.
- c. Worlaby Library Book information has been placed on to the website.
- d. Clerk has requested KCOM marketing information and viewed the BT website for their marketing information. Agenda item.
- e. Clerk has contacted NLC with regard to the benches and tree locations provided. Agenda item.
- f. Clerk has sent out the parish tasks sheet out again to residents.

Worlaby Parish Council

Minutes of the Parish Council Meeting

- g. Clerk has made enquiries with NLC about the salt bin and snow warden responsibilities. Anyone can use the bins and the Parish Council can just check that they are full.

2103/07 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Cllr Waltham informed the meeting that a response had been received with regard to the Hollows and there was scope for negotiation with NLC and the land owner.

Cllr Whitfield stated that this has been ongoing for some time and that the information provided by the Parish Council was not included in the letter prior to it being sent.

NLC are the access authority and therefore the signage should be taken down.

Cllr Waltham stated that the letter was submitted and had been responded to. The PROW Officer was working within his legal capacity. NLC want to work with the Parish Council and the landowner without acrimony.

Cllr Waltham informed the meeting that the extension to the village signs would be installed next week and works on the Woodland Glade gullies would take place in June.

The budget has been set at the lowest increase in the region and more monies have been provided for highways.

The reinstatement of Carr Lane is in the budget from April 21.

Libraries, post 16 transport and the free car parks have all been protected and will continue.

Funds have been set aside for the Armed Forces/Veterans and the Safe & Sound funding for the elderly.

Within the National budget a freeport will be located at the south Humber bank at Killingholme bringing jobs to the area. The custom site will ensure British Steel is more competitive.

£75m investment to create a new quay at Killingholme bringing more jobs to the area.

A new womble scheme is in place providing litter picking equipment for parishes.

Cllr Bowles stated that there were some issues with fly tipping on private land to which Cllr Waltham advised the Environmental Department at NLC are advised and Ward Cllrs copied in.

Cllr Waltham went on to say that Maidstone Borough Council were trialling CCTV to try and catch littering and this is something that NLC could look investigate further.

2103/08 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

Cllr Newton had provided flowers, on behalf of the Parish Council to Mrs Robinson for her work as the NHW Co-ordinator and a small write up which will appear in Worlaby Views.

NLC have provided a flyer encouraging residents to step up to become the next coordinator. This has been circulated via the normal methods.

Cllr Cave added that he had attended the Police & Crime Commissioners meeting which was very positive. They had received 600 responses to the recent survey with fraud being the main issue on the north bank and burglary on the south.

Crime is down 7% in North Lincolnshire.

There is a 5.82% increase for Humberside Policing from National Government and 3.7% from the local Government.

Worlabby Parish Council

Minutes of the Parish Council Meeting

2103/09 Delegate Reports

- a. To receive an update report regarding the Woodland Glade & Hollows determining any actions required.

The report was received from Peter Jones and apart from the chalk infill stones all was well. Cllr N Empson stated that a local resident who worked for a local quarry was able to donate the required chalk. Clerk to write a letter of thanks.

Cllr N Empson to fill the steps when the chalk is available.

- b. To receive an update report regarding the access right to Worlabby Hollows determining any actions required.

The Parish Council will be kept informed of further negotiations.

- c. To receive an update report from Worlabby Recreation Committee determining any actions required.

A report was received from the Chair of the Committee and reads as follows:

We have had a very productive month and are meeting again on Thursday evening this week. The kitchen has had a very thorough deep clean with all the cupboards emptied, the pots washed and returned. A professional was brought in to tackle the oven and hob and it looks amazing.

Gill has been hard at work and the Covid signage is progressing ready for the opening, she has also power washed many of the exterior pathways.

The library has gone from strength to strength with over 100 new donations, keeping Tom busy, and we have a promise of more bookshelves.

Cheryl has been busy organising the finances and we are set up at Lloyds Bank.

Due to new working arrangements Tracy is stepping down as Treasurer at the next meeting and we have a new enthusiastic member, Sharon Fowler.

I will be stepping down as chair on Thursday.

A request was also received from the Secretary to install all the relevant Covid19 signage in and outside the village hall.

It was agreed that all signage should be installed as and when required to adhere to Government Guidance. Clerk to inform the Committee.

To determine actions required with regard to the moles on the playing field.

Cllr Bowles to rake the surface of the playing field which will determine how many moles are still present.

The mole granules are not poisonous to wildlife or children and does not require any signage to be put in place.

- d. To receive an update report from the Low Village Forum representative determining any actions required.

Cllr Cave summarised the minutes which were circulated prior to the meeting.

- e. To consider parish projects for 2021/22.

- Village planting – **Resolved** the beds on the junction of Carr Lane and Low Road will be changed to match all other planters with sleepers at a cost not to exceed £500. Clerk to complete a permissions form and submit to NLC. A further proposal was to instigate a hanging basket competition, this is not to be taken forward.
- Boule's pitch – this proposal was received from a resident to site a pitch on the playing field adjacent to the small children's playing area. Cllr Bowles to price up the materials and bring back to the next meeting. The Playing Field working Group (PFWG) can also discuss further at their next meeting.
- Christmas Card photo competition – item to be placed on to the May agenda for more discussions. It was suggested that photos are sent into the Clerk and the

Worlaby Parish Council

Minutes of the Parish Council Meeting

voting could take place once the village hall has re-opened and residents come and vote for their favourite.

- Playing Field Working Group – meeting to be arranged.
- f. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council.

<u>Location</u>	<u>Currently Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr B Whitfield	Monthly	09/03/21
War Memorial, Top Road	Cllr B Whitfield	Monthly	09/03/21
Flag Pole, Main Street	Cllrs D & N Empson	Monthly	09/03/21
Bus Stop, Low Road	Cllrs D & N Empson	Monthly	09/03/21
Pleasure Ground & Play Area, Top Road	Cllrs D & N Empson	Monthly	09/03/21
Fountain	Cllrs D & N Empson	Monthly	09/03/21
Recreation Ground	Cllrs D & N Empson	Weekly	09/03/21
Woodland Glade & Hollows, The Hill	Peter Jones	Monthly	09/03/21
CCTV system	Cllr R Bowles/Cllr B Whitfield	Monthly	09/03/21

The BT Kiosk has been highlighted as needing a clean and refresh of paint. Clerk to contact the resident to see if the cleaning can be done and then work with the Clerk to obtain the material required to repaint. Cllr Bowles to check to see if any of the old paint is left.

2103/10 Highways / Footpaths / Parish Issues / General NLC issues

- a. To consider the response received from NLC with regard to the locations for the trees and benches determining any actions required.
Correspondence has been received from NLC with regard to the tree locations although it was unclear who would order and take responsibility of the trees. Clerk to clarify with NLC.
All the bench locations were approved. Clerk to ensure that the bench to be located adjacent to Ladysmith entrance is acceptable with the resident and Cllr Bowles to check with the resident who lives on the junction with Carr Lane.
Resolved – Clerk to complete the relevant paperwork and submit to NLC for locating the benches. Clerk to find out what the requirements are for a contractor to install the benches as NLC have stated they are unable to carry this out.
- b. To receive an update on outstanding issues raised at the extra ordinary meeting regarding the pig farm located on Carr Lane, determining any actions required.
All questions have been answered under agenda item 2103/02.
Planning Enforcement are following up a couple of questions and these will be answered in due course.
- c. To determine actions required with regard to widening Carr Lane and installing bollards on the verges.
Resolved – Clerk to contact NLC asking if bollards could be installed on Carr Lane and / or the road widened as part of the reinstatement of Carr Lane.
- d. To determine actions required with regard to the Network Rail signage erected on the gates at Carr Lane.

Worlaby Parish Council

Minutes of the Parish Council Meeting

Resolved – Clerk to write to Andrew Percy MP detailing the Parish Councils concerns on the proposed locking of the gates asking for a meeting to be arranged to include representatives of the Parish Council, Ward Cllrs, Network Rail & Andrew Percy.

Resolved – to temporarily close the meeting to allow a member of the public to speak. A resident stated that he had been trying to contact the PROW Officer about this subject and another parish issue and had been unable to make contact. Cllr Waltham to set up a further meeting to address these questions.

Resolved – to re-open the meeting.

- e. To consider the installation of weight restriction signage when travelling into the village from Middlegate Lane down The Hill, determining actions required.
NLC have placed the Traffic Road Order on the 2021/22 list for consideration.
- f. To determine any further actions required with regard to the KCOM presentation.
Clerk to provide the relevant details for KCOM to allow residents to register an interest if so required.
- g. To notify the Clerk of any other issues to be taken up with NLC.
No further issues raised.

2103/11

Planning

To receive any decisions from North Lincolnshire Council.

No decisions received.

2103/12

Correspondence for Discussion/Decision

- a. To be notified of the A15 resurfacing works, determining any actions required.
Information noted.
Clerk to place the information on to the website to allow resident to see all road closures.
- b. To be notified of the ERNLLCA Model Design Code & Right to Regenerate consultations determining any actions required.
Information noted.

Correspondence for Information

- c. Environment Agency routine maintenance fact sheet.
- d. HWRA Village Hall Advisory Service Survey. Passed to the Village Hall Committee.
- e. Low Villages Forum minutes of 1st December, 2020 and agenda for 2nd March.
- f. Thank you note from LIVES for the recent donation. Information to be placed onto the notice boards.

2103/13

Accounts

- a. To re-consider the Low Villages shared speed sign initiative due to one of the parishes not being able to participate, determining actions required.
Resolved – Parish Council to contribute £592.60, with a view to being reimbursed £89.60 at a later date if the other low village participates.
- b. To consider entry to the Best Kept Village and to confirm what categories the Parish Council will be entering.
Resolved – agreement to enter into the competition. Imaginative site to be the area opposite the school on the junction with Grangefield.
Funding has been received of £230 to purchase spring bulbs. Cllr Newton to have a conversation with the Gardening Club to ensure this is done prior to the required timescales.

Worlabby Parish Council

Minutes of the Parish Council Meeting

- c. To consider a donation to the Low Villages Newsletter.
Resolved – a donation of £225 was approved.
- d. To consider the costs to engage a contractor to carry out tasks in the parish determining actions required.
- e. **Resolved** – both contractors who submitted quotes will be used for tasks in the parish. Clerk to provide Cllr Bowles with the contact details.
 A priority was to sort out the hedge on the playing field. **Resolved** – a sum not to exceed £500 to engage a contractor and purchase the hedging. Cllr Bowles to work with the Clerk to move this forward as soon as possible.
- f. To determine any further actions required with regard to the submission of the grant application to NLC for benches and signage.
Resolved – Clerk to submit the application to include the 10 benches, 3 Best Kept Village signs and the 3 Hollows and Woodland Glade replacement signs. The Parish Council will fund £2500 of this request.
- g. To approve the monthly accounts for payment. See financial report.
Resolved – accounts approved for payment.

10.02.21	LIVES	Donation	£50.00
10.02.21	CPRE	Membership renewal	£36.00
10.02.21	C Orr	Worlabby Recreation Committee	£5.68
04.03.21	Scottish Power	Pleasure Ground electricity	£122.54
09.03.21	D Hotson/HMRC	Salary/Tax	

2103/14 **Minor Items**

- a. To take any points from members.
 Cllr N Empson informed the Council that along with Cllr D Empson they had met with Mr Truelove to discuss the diversion of spring water from his land to allow the fountain to run again. This was now an ongoing investigation.
 Cllr Whitfield asked what the status was for opening up the outside gym and MUGA.
Post Meeting – these can be opened from 29th March. Clerk has provided the relevant information to the Recreation Committee.
 Cllr Cave raised an issue about reversing beepers on farm equipment and the disturbance of unnamed residents. The residents would like the Parish Council to write a blanket request to all farmers asking for the beepers to be turned off. Due to the safety implications and our rural location, it was agreed that this would not be advise that the Parish Council should, nor would want to provide to farmers. The residents should contact the Environment Department who would provide them with a diary to log all issues. Therefore, The Parish Council agreed that they could not take this forward. Cllr Cave asked that it was recorded he voted against this decision.
- b. Matters of correspondence for information which arrived after the agenda was posted.
- War Graves project. Clerk to provide a War Memorial book to the project.
 - Resignation email. Clerk has submitted to NLC.

2103/15 **Agenda Items for the next meeting –**

- Parish Council Facebook page.

2103/16 **To confirm the date and time of the next meeting as Tuesday 11th May, 2021 at 7pm – via a Zoom platform.**

Worlaby Parish Council

Minutes of the Parish Council Meeting

2103/17 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

The meeting closed at 9.45pm.