

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7pm on Tuesday 12th February, 2019 at the Village Hall, Worlabby.

Present: Cllr Barker (Chair), Cllr Cave, Cllr Davidson, Cllr Hayes & Cllr Jones.

Also Present: 21 resident, Cllr N Sherwood & Deb Hotson – Clerk to the Council.

Public Comment

Mr Edwards stated he was disappointed that the Parish Council had not called a public meeting to discuss PA/2018/440. Cllr Barker stated this meeting was to decide if a public meeting was required.

Cllr Barker went on to say that the Parish Council had been given a mandate at the public meeting held last year which was represented by 50% of the parish. The amended application did not address the issues raised by the Parish Council therefore the mandate would still stand.

Cllr Jones went through the amendments which are all located on the NLC planning portal.

- Road infrastructure now sees a road entering the proposed development nearer the Bonby side of Low Road.
- The boundary at the Bonby end of the proposed development will be moved into the development by 5m to allow plenty of room for the public right of way.
- Due to the boundary change 6 houses in this area have been re-located further into the site.
- The central courtyard design has been simplified and the access changed.

There has been be no substantial changes and those carried out are to satisfy the requests from NLC.

Mr Campbell stated that he preferred the previous plan as there is now a main access near to his house. Mr Truelove stated that the road will not be a through road.

Mr Drane stated that the new proposed roads egress is on a bend on a busy B1204. Mr Truelove stated that the visibility splay is within the current 30mph and there would be some clearance work carried out in the area to improve this further.

Mr Edwards stated that some of the policies have been amended including the flood risk, ecology, contamination and viability assessments. The tinkering on these policies are for the benefit of NLC to reduce the conditions for refusal. The proposed development is still in the open countryside and outside the village boundary and this should be considered with the requirements of the emerging NHP. Mr Edwards added that he had requested a copy of the viability assessment report from NLC.

Mrs Fell stated that the Hurds Farm development was the same as this proposed development and that the proposed development could not be seen and then she went on to say it would tidy the area.

Mrs Hailstone stated that the school was very small and some year groups were at capacity and in general there was not enough facilities in the village to accommodate the proposed development. Cllr Barker stated that Mrs Hatton the Head at the Academy had informed him there was capacity for a further 15 children at the school to which Mrs Hailstone stated this was not the case in reception and lower years.

Cllr Jones stated that taking the farm buildings in isolation there should be support to preserve as an asset to the village although it is still in the countryside and the largest part of the tidying of the area is to refurbish the farm buildings and should be a factor to consider.

Resolved – the public participation is extended to accommodate all comments from residents.

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Mrs Beeforth asked wasn't it the owner of the farm buildings responsibility to keep them in order and tidy. She went on to say that to develop this area could lose the community fee and that the infrastructure was not in place to support this development.

Mr Truelove stated that he could not afford to refurbish the farm buildings and then went on to state the costs to do this. Mrs Beeforth suggested he sold the buildings if he was unable to provide the upkeep as when she purchased her house, she knew there would be ongoing maintenance issues she would have to deal with.

Mrs Smithson stated that she had concerns about increasing the traffic on the B1204.

Mr Clark asked where the farm traffic would be located, to which Mr Truelove stated this was not yet decided and that it may not be within this village. At the last public meeting the preferred option for the farm was at the old chicken farm down Carr Lane. Mr Clark added another planning application outside the development line.

Mr Owen stated that the school did not have capacity for all year groups.

Cllr Barker stated that all comments should be placed on the portal by 21st February and the Clerk has been informed by NLC that all comments currently on the portal would be taken into consideration but if residents wanted to put more comments relating to the amendment they should do so prior to the 21st February.

Cllr Barker stated that someone had circulated a flyer about the application which was not factual and ask that residents leave this type of circulation to the Parish Council who may take a little longer to get information out due to ensuring all in order.

Post Meeting – the Clerk recirculated the email from NLC Case Officer stating that PA/2018/401 had been withdrawn.

Mr Edwards stated that he was also concerned about the lack of detail for PA/2018/2336 which had been submitted by an NLC Officer for the removal of 4 horse chestnut trees on the Markie Path. Cllr Barker stated that the Parish Council note his comments.

9 residents left the meeting.

Cllr Barker asked Mr Truelove about the cutting down of the cherry trees on the junction of Carr Lane with Low Road to which Mr Truelove stated he was looking at costs to replace the damaged trees.

Cllr Barker opened the meeting.

1902/01 **Apologies for absence**

Apologies for absence received from Cllrs Bowles & Fletcher.

1902/02 **Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
None declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.
None outstanding.

1902/03 **Minutes of Previous meeting**

Resolved - Minutes of the Parish Council meeting held on 8th January, 2019 were approved and signed as a true and correct record.

1902/04 **Clerk's Report**

- a. Clerk forward information to Ward Cllrs about the Environmental Issues along Carr Lane. Agenda item.

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- b. List of outstanding NLC Highway issues sent to Ward Cllrs.
- c. Clerk has chased the delivery from NLC of saplings for the playing field. Agenda item.
- d. Parking notices issued on Main Street by Humberside Police. Agenda item.
- e. Trees on B1204 from the junction of Carr Lane have been hacked down – this were 4 mature cherry trees. Clerk reported to NLC. Agenda item.
- f. Meeting held with NLC Eddie Rychlac and the contractor about the refurbishment of the Fountain. Clerk in the process of applying for grant funding. **Clerk.**

1902/05 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Apologies received from Cllrs C Sherwood and R Waltham.

Cllr N Sherwood stated that NLC were in the process of moving from the Civic Centre to Church Square House and this will be completed by 14th March.

Births, deaths and marriages would remain at the Civic Centre.

Cllr Sherwood left the meeting at 7.40pm.

1902/06 Police Matters / NATs / Neighbourhood Watch (NHW)

- a. To receive an update on police actions taken about suspected poaching in the area, determining any actions required.

Cllr Cave stated that the suspects were legitimate but the unguarded fire arm was still being investigated.

- b. To determine any further actions required about parking issues in the village.

The parking issues on Main Street seem to have been resolved due to the police issuing leaflets identifying that it was a criminal offence to park and block a footpath.

- c. To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

The minutes from the last NATs were circulated prior to the meeting.

Clerk to request the latest crime stats. **Clerk.**

1902/07 Delegate Reports/Parish Issues

- a. To receive an update report regarding the Woodland Glade & Hollows.

Cllr Jones stated that the snow drops had started to come through.

- b. To receive an update report on the Neighbourhood Plan, determining any further actions required.

The meeting held last Friday was to obtain the drafted policies from Katie Atkinson but due to some IT issues this could not be read so therefore further copies are to be provided and discussed at this Friday's meeting.

These policies will go into the pre-submission plan.

- c. To receive an update report from the LVF including progressing the Low Villages Tourism Leaflet determining any actions required.

The next meeting is scheduled for 14/03.

- d. To determine any actions required about the grassed area and the track located at the Pleasure Ground.

Cllr Cave stated that the track was full of leaves and mud and the grass area needs weeding and reseeding and a decision needs to be made if the parking of cars is to continue or the area to be grassed over and no parking.

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- Cllr Cave to provide a plan of actions including ownership of the land and how to register for the next meeting. **Cllr Cave.**
- e. To determine any actions required about long-term residents leaving the parish.
Cllr Cave stated that a resident who was leaving the village soon should be recognised with a certificate or framed memento. Cllr Hayes added that Cllr Fletcher had spoken with the resident who did not want to be presented with anything. This was noted and the item would not be pursued.
- f. To consider the listed status of the war memorial determining any actions required.
Cllr Barker suggested that the war memorial could be listed.
Cllr Jones stated that as those involved with the current project to refurbish the Fountain which was listed, know that certain things could not be undertaken and it was more time consuming to organise and carry out the refurbishment.
The Clerk added that the War Memorial was owned by the Parish Council and was protected in that respect and the current refurbishment had be undertaken with ease due to it not being listed. It was agreed to leave this for the time being.
- g. To determine actions required about the outstanding issues as discussed with NLC Tim Allen.
- Hedgerow to replace the trees on the play field boundary including fund to be approved for the cutting back of part of the hedgerow, determining actions required.
NLC were talking with the Woodland Trust to obtain some trees for the Parish Council and the Clerk would keep chasing this. **Clerk.**
 - LED lighting obscuring on Low Road.
This will be carried out at the same time if and when the trees from Markie Path are removed.
 - Trees on the Markie Path.
A planning application was in progress to remove the trees.
- h. To determine actions required about the proposed Lease and Management Agreement.
The Clerk has received a further quote and is looking for a third. **Clerk.**
- i. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Cave	Monthly	12/02/19
War Memorial, Top Road	Cllr Cave	Monthly	12/02/19
Flag Pole, Main Street	Cllr Cave	Monthly	12/02/19*
Bus Stop, Low Road	Cllr Cave	Monthly	12/02/19
Pleasure Ground & Play Area, Top Road	Cllr Cave	Monthly	12/02/19
Fountain	Cllr Hayes	Monthly	12/02/19
Recreation Ground	Cllr Hayes	Weekly	12/02/19
Woodland Glade & Hollows, The Hill	Cllr Jones	Monthly	12/02/19
CCTV system	Cllr Bowles	Monthly	**

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*Cllr Cave stated that the flag pole needs a clean and he would arrange this for April/May. **Cllr Cave.**

Cllr Bowles had reported via email that camera 8 was only recording in black and white. Clerk to ask Cllr Bowles to take a further look and arrange any repairs necessary. **Clerk/Cllr Bowles.

- j. To receive an update report for Worlabby Village Hall.
Nothing to report.
- k. To receive an update on activities and requirements related to the village hall and playing field.
Cllr Bowles had met and discussed with Mr Thornton the planting of the saplings which it was agreed was a job to large for the Green Team and therefore when a date was known on the arrival of the saplings an email for assistance to plant the trees would be sent out.
- l. To receive an update report of the planting 2019 project, allocating a sum not to exceed £200 to complete the construction of the remaining bed and determining any further actions required.
Resolved – a sum not to exceed £200 to complete as detailed above.
Cllr Bowles.

1902/08 Highways / Footpaths / Parish Issues / General NLC issues

- a. To consider a competition for children to participate in the creation of an anti-dog fouling poster determining actions required.
The Clerk stated that at Elsham Parish Council they had taken an initiative to engage the village children to create anti-dog fouling posters in the hope that this would have a larger impact on residents who do not pick up their dog faeces. The Clerk provided examples of the posters that Elsham Parish Council had produced and it was agreed for the Parish Council to undertake the same initiative. As the school representative it was agreed to ask Cllr Fletcher to lead with the school and the criteria would be set on ages within the school and the judging would be undertaken by the Parish Council and / or the Dog Warden at NLC. The posters are created by MD Signs and are A4 in size and secured to either street light poles or other street furniture with permission from NLC.
Clerk/ Cllr Fletcher.
- b. To determine actions required about the placement of TPO's on the trees located on the verges of the parish as an important protection to Worlabby street scene.
Cllr Bowles had asked for this to be raised and it was agreed for the Clerk to make initial enquiries to NLC about the protection and which trees could be potentially included. This idea had been muted with a meeting with NLC Tim Allen regarding a Parish Tree Scheme. **Clerk.**
- c. To receive an update on the environmental issues along Carr Lane determining any further actions required.
There had been no response from NLC to the resident on these issues or from the Environment Agency. This will be added to the outstanding Highway Issues at the meeting arranged for the 25/02 with NLC Officers and Ward Cllrs.
- d. To be notified of the works/repairs required to the Markie Path determining actions required.
Cllr Cave stated that Mr Thornton had raised this concern with him and it was about the lack of gravel in some areas of the path. It was agreed that there would be some work required if and when the horse chestnut trees are removed and this could be included in those repairs. **Clerk.**

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- e. To be notified of the correspondence received about the boundary and cosmetic issues adjacent to 36 Top Road determining any further actions required.

It was agreed that this was a common issue across the parish in winter but the installation of bollards all over the parish was not aesthetically sympathetic to the parish.

The white bollards recently installed on The Hill did not look in keeping and NLC were looking to remove these.

It was also noted that further concerns had been raised about the state of the grass adjacent to the war memorial and notice board and it was suggested this was down to a resident using this area to park. Clerk to write to the resident and ask that the grass is not used for parking. Clerk to write to the resident who originally raised the concern stating that the Parish Council were looking for ways to improve this issue. **Clerk.**

- f. To notify the Clerk of any other issues to be taken up with NLC.
No further issues raised.

1902/09 **Planning**

To receive any decisions and discuss the following applications received from North Lincolnshire Council.

The following decision were received from NLC.

2018/2392 – full planning permission granted to erect a single storey front and rear extensions at Middlegate House, Middlegate Lane.

The following applications received from NLC were discussed by the Parish Council.

2018/440 – amended plans, amended access, layout and drainage land at Worlaby House Farm, Low Road, Worlaby.

Resolved – due to the amendments not addressing any of the Parish Council concerns the previous comments would be resubmitted.

Resolved – it was approved to engage Katie Atkinson as a Planning Consultant to represent the Parish Council at a Planning Committee if required at a cost of £450 per day. The Clerk will check with NLC if this was permitted.

Cllr Jones read out Cllr Bowles comments in his absence.

2018/2336 – application to fell four horse chestnut trees within G7 and subject to TPO (Worlaby) Order 1992 at Tinto, 21 New Road, Worlaby.

Resolved – the Parish Council have been working with NLC to have these trees removed due to the encroachment on the Markie Path with a plan to plant replacement trees on the playing field. Therefore, the Parish Council have no objection or comments to this application.

1902/10 **Correspondence for Discussion/Decision**

- a. To be notified of correspondence received from Mr P Edwards about the removal of the tulip tree covered under the 1992 Worlaby TPO determining actions required.

Clerk to make initial enquiries with NLC about the possibility of the removal of the tree with a replacement to be planted on the playing field. **Clerk.**

- b. To be notified of the NLC Street Closure process determining any actions required.

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It was agreed that a road closure was not necessary for the 2019 Remembrance Service.

- c. To be notified of the response received from NLC about the collection and recharging of the debris on the Hill and Wold Road determining any actions required.

NLC had confirmed that the cost to remove the debris would be recharged to the person responsible but details could not be provided.

- d. To be notified of the NLC Licensing on the LGA Misc. Act 1982 Sex Establishment Policy determining any actions required.

Item noted.

Correspondence for Information

- e. ERNLLCA Newsletter – Jan 19.
 f. NLC Highway updates.
 g. To be notified of the NALC media release to strengthen standards regime for Cllrs and the NALC open letter to Cllrs.
 h. ERNLLCA Buckingham Palace results.
 i. LVF Minutes of the meeting held 12/12/18.

1902/11 Accounts

- a. To confirm the Internal Auditor for 2018/19 Year End.
Resolved – Richard Dixon is approved as the internal auditor for 2019.
 b. To consider the CPRE Membership renewal for 2019 at £36.
Resolved – approval to renew the 2019 membership.
 c. To consider a donation towards the PCC 2019 grass cutting contract.
Resolved – Item to be deferred to the next meeting for further consideration.
 d. To consider the renewals of the SLA for the playing field litter bin collections and the playing field and pleasure ground safety inspections.
Resolved – approval to renew the SLA's for 2019.
 e. To approve the monthly accounts for payment. See financial report.
Resolved – approval of the monthly accounts for payment.

21.01.19	J Thornton	Flower bed plants – In Bloom funding	£157.80
21.01.19	R Bowles	Flower bed construction – partially funded	£70.96
24.01.19	Scottish Power	Air Kool – VHC air con maintenance	£429.60
12.02.19	D Hotson	Salary/Tax	
12.02.19	ERNLLCA	Clerk RFO Training – shared costs	£12.00
12.02.19	RJ Coleman	Various electrical fixes	£319.48

1902/12 Minor Items

- a. To take any points from members.
- Cllr Cave stated that salt had now been placed on to the Wold Road.
 - Cllr Hayes stated that Cllr Fletcher had created a booklet detailing the Opening Ceremony of the exercise equipment which would be archived for future information.
- b. Matters of correspondence for information which arrived after the agenda was posted.
- NATs minutes of the meeting held 06/11/18.

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- 1902/13 **Agenda Items for the next meeting –**
- Ground Maintenance Contracts for 2019.
- 1902/14 **To confirm the date and time of the next meeting as Tuesday 12th March, 2019 at 7.30pm at Worlabby Village Hall.**
- 1902/15 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

The meeting closed at 8.35pm.