

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7.30pm on Tuesday 12th March, 2019 at the Village Hall, Worlabby.

Present: Cllr Barker (Chair), Cllr Bowles, Cllr Cave, Cllr Davidson, Cllr Fletcher, Cllr Hayes & Cllr Jones.

Also Present: 2 residents, Cllr C Sherwood, Cllr N Sherwood & Deb Hotson – Clerk to the Council.

Public Comment

Mr Harrison asked if there was an update on the access through the railway gates. The Clerk informed residents that the evidence forms have been submitted to NLC and it was dependant on the outcome of these investigations. Clerk to send out a further email asking residents to complete an evidence form pre 2006 and this will be submitted to NLC as further evidence. **Clerk.**

Mr Harrison went on to ask if a bench could be sited at the top of FP139. This can be discussed further within agenda item 1903/08b.

Cllr Barker opened the meeting.

1903/01 Apologies for absence

All members present.

1903/02 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
None declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.
None outstanding.

1903/03 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meeting held on 12th February, 2019 were approved and signed as a true and correct record.

1903/04 Clerk's Report

- a. Clerk has applied for grant funding to carry out the refurbishment of the Fountain. Cllr C Sherwood to ask why the grants have not yet been determined as the Hollows fencing grant was submitted in November 2018. **Cllr Sherwood.**
- b. Clerk circulated the crime stats from the last NATs meeting.
- c. Clerk has contacted NLC about the placement of Tree Protection Orders onto parish boundary trees. Agenda item.
- d. Clerk has contacted NLC about the removal of the TPO tulip tree to the rear of the war memorial. Once information has been received this will be provided to the owner of the tree.

1903/05 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Apologies from Cllr Waltham.

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Cllr C Sherwood stated that the Full Council meeting had been held last week and the Council Tax will rise by 2.9%. This increase was lower than other Local Authorities.

Extra funding has been found to complete the Ancholme Path. If no solution can be found with regard to the path at Horkstow then it was possible for a bridge to be placed over the river to join the paths.

Cllr C Sherwood to provide information on the process of compulsory purchasing to the Council. **Cllr C Sherwood.**

The March Planning Committee would be held Wednesday 13th and will be the last to be held at the Civic Centre. The April meeting will be held at The Angel in Brigg and then at the new Church Square House facilities.

A question was asked about the process of the Planning Committee meetings and it was confirmed that for large applications like Worlabby House Farm 5 speakers would be allowed with 5 minutes each. The applicant would then be allowed 25 minutes to speak.

Ward Cllrs left the meeting at 7.50pm.

1903/06 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

Cllr Fletcher stated that the stats had been issued from the last meeting and the minutes would be circulated from NLC in due course.

Cllr Fletcher had raised the issue of mud on the road and footpaths and it had been stated that the farmer responsible was giving the other farmers a bad name.

There have been recent incidents of car jacking and hare coursing in the area.

1903/07 Delegate Reports/Parish Issues

a. To receive an update report regarding the Woodland Glade & Hollows.

Cllr Jones stated that all was in order. The area has been monitored for any major tree branches falling and the steps are being monitored for H & S.

Grass cutting will commence soon. Additional cutting of the of the area to reduce the blog weed will take place this year.

There is no visible sign of the knotweed but this will be monitored and treated accordingly.

b. To receive an update report on the Neighbourhood Plan, determining any further actions required.

Cllr Jones updated the Council on the creation of the policies against the policy intention report which were provided by the consultant. These policies were not acceptable on first receipt but have since been redone and now fit in with the intention report and can therefore be used.

The invoice will remain on hold until the group are content with the work provided.

The rules have changed with regard to the grant and Groundworks the provider have confirmed that the grant funding remaining will not have to be returned but a further application will need to be submitted. The full process is yet to be confirmed.

Due to this set back the process has taken longer than originally thought. The group have been provided with alternative consultant details from NLC Dave Lofts which will be looked into. The next meeting is scheduled for 3rd April.

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- c. To receive an update report from the LVF including progressing the Low Villages Tourism Leaflet and selection of photos and determining any further actions required.
The photos were selected – Church Spire, Almshouses, Fountain and the Woodland Glade. Clerk to submit to the LVF Clerk. **Clerk.**
- d. To determine any actions required with regard to the grassed area and the track located at the Pleasure Ground.
Cllr Barker had obtained the land registry information which was circulated prior to the meeting.
Resolved – Clerk to liaise with Mr Robinson, who has kindly donated gravel to maintain the Pleasure Ground path and Neil Empson who will lay the gravel. The gravel should be larger than previously laid but comfortable to walk up and push buggies on. The maintenance of the Pleasure Ground as a project will then be discussed at the next meeting. **Clerk.**
- e. To determine actions required with regard to the proposed Lease and Management Agreement.
A further quote has been received which was in excess of £3k.
Resolved – Clerk to engage Annabel Ford Solicitor to begin the process. **Clerk.**
- f. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council determining any actions required.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr Cave	Monthly	12/03/19
War Memorial, Top Road	Cllr Cave	Monthly	12/03/19
Flag Pole, Main Street	Cllr Cave	Monthly	12/03/19
Bus Stop, Low Road	Cllr Cave	Monthly	12/03/19
Pleasure Ground & Play Area, Top Road	Cllr Cave	Monthly	12/03/19
Fountain	Cllr Hayes	Monthly	12/03/19
Recreation Ground	Cllr Hayes	Weekly	To be provided
Woodland Glade & Hollows, The Hill	Cllr Jones	Monthly	12/03/19
CCTV system	Cllr Bowles	Monthly	12/03/19*

*The CCTV system has now been repaired. The Clerk had asked about Coleman Electrical providing an SLA but this was not feasible. Clerk to ask for a cost to make 1 visit per year to undertake a clean and testing. **Clerk.**

- g. To receive an update report for Worlaby Village Hall.
Cllr Bowles provided a list of enhancements/improvements to the hall which included:
- Storage annex opening off main hall.
 - Improved heating and domestic hot water systems.
 - PIR toilet lighting.
 - Solar panels and more loft insulation to reduce running costs.
 - Sprung loaded taps in toilets.
 - Extraction above cookers in kitchen.
 - Removal of loose plaster and plastering of main hall.

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- Hard paving area and patio doors on front of main hall.
- Display rail system for artwork etc.
- Replacement main gates and pedestrian gate onto field.
- Additional parking in area of old village hall.
- Replace 1m drive lights with higher ones as they keep getting knocked over Equipment.
- Indoor exercise equipment assuming we have the storage.
- Second outside storage building for sports equipment.

To move this project forward, 3 quotes to be obtained, funding streams to be explored and the Parish Council to resolve to support these proposals and ultimately apply for funding at a future meeting. **VHC initially.**

Cllr Bowles thanked those that helped at the Breakfast event which was a success. Cllr Cave asked if the school used the hall and MUGA to which he was told that they have not used the hall for over a year.

- h. To receive an update on activities and requirements related to the village hall and playing field.

No further discussion.

- i. To receive an update report of the planting 2019 project determining any further actions required.

Cllr Bowles stated that the new flower bed with sleepers on the junction of Low Road and Top Road has been installed.

There are 7 sleepers remaining and these could be used on the Pleasure Ground flower bed – site meeting to be arranged. **Cllr Bowles.**

Cllr Barker thanked Cllr Bowles for the work he has undertaken in installing all the sleepers.

Clerk to contact John Thornton to inform him that there was a further £100 available for perennial plants only, no further bedding was required at this time.

Clerk.

The hedge saplings would be planted out this Sunday. Clerk to send round an email. **Clerk.**

The ground re-enforcement mats to be put down on the grass opposite the gate.

Cllr Bowles.

- j. To receive an update on the new website determining any further actions required.

All new emails have been set up and are working.

The website has gone live.

Resolved - Clerk to contact Kyanite and ask for a re-direct on the old website to the new. **Clerk.**

1903/08 Highways / Footpaths / Parish Issues / General NLC issues

- a. To determine actions required with regard to the placement of TPO's on the trees located on the verges of the parish as an important protection to Worlaby street scene.

Item deferred until an update has been received from NLC.

- b. To consider installing a bench on Middlegate Lane.

Cllr Jones to provide a map on the location of two proposed benches, one to be located next to Middlegate House on Middlegate Lane and the other at the top of

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- FP139. Clerk to ask land owners for permissions to site benches in the area depicted on the map. Agenda item for the next meeting. **Clerk/Cllr Jones.**
- c. To notify the Clerk of any other issues to be taken up with NLC.
The Clerk went through the outstanding highway issue meeting that was held on 25th February as circulated prior to the meeting.

Resolved –

- Report the flailing to HSE with regard to the sizes of the branches and the distance the debris was being thrown. **Clerk.**
- Report to NLC the cuttings from the hedges and trees are now blocking the dyke along the B1204 and are obstructing the verge for cutting. **Clerk.**
- Report the disturbance of the badger set in the dyke and the consequential dead badger to the Police. Clerk to also inform the Rural Police Unit. **Clerk.**
- Send a copy of the NFU bird scarer policy to all farmers to ensure they are adhering to the policy. **Clerk.**
- Arrange for a volunteer to be available to assist in the environmental tidying of the Woodland Glade area. Once a volunteer is arranged Clerk to send out an email asking for volunteers, including the school. **Clerk.**
- Cllr Fletcher to speak with the resident of the property on Low Road with regard to the hedge and lighting issue. **Clerk/Cllr Fletcher.**

1903/09 Planning

To receive any decisions received from North Lincolnshire Council.

2018/2336 – consent to cut down and carry out work on Trees Protected by a Tree Preservation Order – fell four horse chestnut trees within G7 and subject to TPO at Tinto, 21 New Road.

To determine actions with regard to the following application when it is presented at the Planning Committee.

2018/440 – planning application on land at Worlaby House Farm, Low Road.

Clerk to send out a village email and place information on to the notice boards and website to determine if any residents want to talk at the Planning Committee. A residents meeting will then be held to discuss further.

5 people are permitted to speak for 5 minutes each.

Clerk to provide Cllrs with a copy of the latest submission to NLC. **Clerk.**

1903/10 Correspondence for Discussion/Decision

- a. To be notified of the NLC Great British Spring Clean event scheduled for 22nd – 23rd March determining actions required.
Clerk to ask Sue Webster what the Green Team have arranged and circulate an email for volunteers. Clerk to also ask if the school would like to participate this year. **Clerk.**
- b. To be notified of the North Lincolnshire Workers Memorial Day Celebrations scheduled for 29th April determining actions required.
Item noted.
- c. To be notified of the Community Speed Watch update determining actions required.

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Cllrs to provide by the end of the week a list of suitable locations for volunteers to stand and the best time and day to do this. **All Cllrs.**

Correspondence for Information

- d. Police & Crime Commissioners Newsletter – Feb 19.
- e. NLC/Parish Highway updates.
- f. Thank you letter from the VHC re: heating problems.

1903/11 Accounts

- a. To consider a donation towards the PCC 2019 grass cutting contract.
Resolved - £300 donation to be provided.
- b. To consider a donation towards the Low Villages Newsletter.
Resolved - £225 donation to be provided.
- c. To consider entering the 2019 Best Kept Village Competition.
Resolved – approved to enter the competition this year. Clerk to advise residents. **Clerk.**
- d. To consider acceptance of the Grass Verge and Parish Path agreement between the Parish Council and NLC.
Resolved – acceptance of both the grass verge and parish path agreements. Clerk to sign agreement. **Clerk.**
The grass verge scheme will also include the cutting of the verges to 3m in front of the parish boundary signs. Clerk to obtain the additional cost for this from the selected contractor. **Clerk.**
- e. To consider the Ground Maintenance quotes received determining which contractor to select.
Resolved – contractors selected for the grass verge and parish path scheme. **Clerk.**
- f. To consider an SLA for the maintenance of the Village Hall CCTV.
This was deemed not feasible. Cost to be obtained for a year check. **Clerk.**
- g. To approve the monthly accounts for payment. See financial report.
Resolved – monthly accounts approved for payment.

12.03.19	D Hotson	Salary/Tax	
12.03.19	Vision ICT	Domain registration	£126.00

1903/12 Minor Items

- a. To take any points from members.
 - Cllr Hayes stated that he had received some questions with regard to the return of the chafer grubs. Cllr Hayes stated that the results from the investigations undertaken by the Horticultural University were inconclusive. The Clerk has also received an email from NLC asking if there had been any positive conclusion to which she had just stated to try and keep the birds and animals from the area which did most of the damage trying to get at the grubs. Cllr Barker thanked Cllr Hayes for his involvement in these investigations.
 - In light of the recent theft of the padlock on the village hall gates, Cllr Bowles stated that he had amended the user form to ensure that when users removed the padlock on the gate it was locked back in to place and the numbers are scrambled.

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b. Matters of correspondence for information which arrived after the agenda was posted.

- ERNLLCA February newsletter.
- LVF Minutes of the meeting held 14/03/19.
- Invite to the Crowle & Ealand Mayoral Charity Evening.
- Correspondence has been received with regard to the parking on the verges in front of the war memorial and notice board. Clerk to send an email to the school and residents asking that they are conscious of where they are parking at this time of year. **Clerk.**

Resolved – Clerk to purchase a set of timber reflective keep of the grass verge temporary bollards. This will be erected along the verge with a notice stating the reason for them being there. **Clerk.**

1903/13 Agenda Items for the next meeting –

- Benches – Middlegate Lane and FP139.
- Pleasure Ground maintenance.

1903/14 To confirm the date and time of the next meeting as Tuesday 14th May, 2019 at 6.30pm at Worlabby Village Hall. The meetings will consist of Annual Meeting of the Parish Council, Annual Parish Meeting and the May Parish Council Meeting.

1903/15 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

No items raised.

The meeting closed at 10pm.