

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7pm on Tuesday 11th February, 2020 at the Village Hall, Worlabby.

Present: Cllr Davidson, Cllr Fletcher (Chair) & Cllr Hogg.

Also Present: Cllr C Sherwood, Cllr N Sherwood, Cllr Waltham, 8 residents & Deb Hotson – Clerk to the Council.

2002/01 Apologies for absence

Apologies for absence received from Cllrs Bowles, D Empson, N Empson & Jones.

2002/02 Public Participation

Resolved - to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

A resident and member of the Village Hall Committee asked if the Parish Council would consider the installation of solar panels onto the village hall as part of the Environmental Enhancement Project and available funding. The charity does have some money that could be used to assist in the funding of this. It was agreed this will be looked into as part of the project. **Clerk.**

A resident and member of the Village Hall Committee asked if an informal meeting could be held with representatives from both organisations to discuss the current issues with a view to finding a way forward. Clerk to arrange. **Clerk.**

A resident informed the Parish Council of the reasons why his wife had resigned from her position as a Councillor.

A resident and local farmer asked if the hedge had been cut on Low Road as requested by the Parish Council. The Clerk confirmed this had taken place and the resident was also thanked for other works requested and undertaken in the parish.

The same resident asked if he could work with the Council on trying to seek ways of getting the fountain working again. This was welcomed and a meeting would be set up in due course once the Councillors involved were up to full health. **Clerk.**

A resident asked what the process was with there being a vacancy on the Parish Council to which she was informed that either a co-option would take place or an election if 10 residents on the electoral registered requested an election via the local authority.

The Clerk stated that if an election was called by 10 residents this would be a cost to the parish. The resident stated that the precept had been increased and this would cover the cost. The Parish Council confirmed that the precept had not been raised lightly and was for future projects that the Parish Council were looking to carry out.

A resident stated that she was disappointed that she had not received a response to a letter she had had read out at a previous meeting. The letter in questions contents couldn't be recalled so therefore the letter will be recirculated again to Council and a response would be sent in due course. **Clerk.**

Resolved – to reopen the meeting.

2002/03 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

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None declared.

- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

2002/04 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meeting held on 14th January, 2020 were approved and signed as a true and correct record.

2002/05 Clerk's Report

- a. Clerk has provided access to the minutes of the Council to NLC Colin Wilkinson with regard to the Carr Lane access. The Clerk has been in contact with Lincolnshire and Grimsby Archives and North Lincolnshire Museum as the minutes from 1965-1988 are missing. Neither of these establishments have them.
- b. Article placed in Worlaby Views asking for volunteers to deliver Parish Council correspondence. There had been a few volunteers which have been well received. Any further volunteers would be welcome to go on a reserve list.
- c. Clerk has provided Ward Cllrs with all outstanding highway issues –
- Pot holes on New Road. These are now at least 6 months old.
 - Low Road hedge – Clerk has dealt with the local farmer direct and this has now been carried out.
 - Footpaths on Low Road – Clerk dealing with NLC at present. This is still outstanding since last autumn.
 - Grips on B1204 need digging out. The roads are flooding due to the grips not being dug out.

2002/06 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues. Cllr C Sherwood would chase up the outstanding highway issues again as they were all still outstanding.

Cllr C Sherwood stated that the devolved grass cutting and parish path agreements are now with cabinet obtaining approval. The Clerk stated that if they are not received in good time to obtain tenders for the March meeting then they could not be discussed until May as there is no meeting in April. Cllr Waltham stated he would try and get these pushed through.

Cllr Waltham stated that NLC are looking at a 250,000 tree planting project. The schools in North Lincolnshire have been asked to participate of which about a third had taken this up. Cllr Waltham asked if the Parish Council can encourage the school to participate. Cllrs Davidson and Fletcher are attended school this week and will mention this. **Cllr Davidson/Cllr Fletcher.**

Further talks are ongoing with businesses with regard to offsetting the carbon footprint and one travel agency is planting 16 acres of land with trees.

NLC sites have also been allocated for the planting of trees.

Government have provided £3m to Adult Social Care.

£4.1m has been set aside for NLC to work with ONGO for a specialist care setting centre for Dementia in Scunthorpe.

The British Steel take over is progressing well.

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There are 5,000 people currently in the care call system and NLC are working to get more people to acknowledge when assistance is required so they can live independently for longer.

There are Fostering Open Days in Barton, Brigg and Scunthorpe and flyers will be provided to the Parish Council to advertise the event. **Clerk.**

NLC commissioned work over 4 years ago to carry out a character assessment for the allocation of an Area of Outstanding Natural Beauty for the Wolds. This has been an intense study and has involved a lot of work. The assessment has been completed and will be submitted in March. Cllr Waltham asked for support in principle from the Parish Council.

Cllr Davidson asked about the maintenance of the trees once placed to which Cllr Waltham stated that the correct species should be selected and a maintenance plan put in place to alleviate any future issues.

7.35pm – Ward Cllrs left the meeting.

2002/07 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

Cllr Fletcher informed those present that there had been a NATs meeting on 04/02 which saw the introduction of PC Lawrence Grant.

At the meeting it was stated that the crime stats for the area are low.

Members were also informed that any offensive messages sent on Facebook are included in the stats for violent crime.

There are still issues ongoing at Horkstow Bridge.

Local farm equipment has been stolen.

The custody facilities that moved from Scunthorpe to Grimsby are going well with all 36 custody cells being observed by camera thus reducing the need for a lot of officers.

2002/08 Delegate Reports

- a. To receive an update report regarding the Woodland Glade & Hollows.

Item deferred.

- b. To be notified of the tree survey report, determining actions required including the request to remove 3 ash trees from the Woodland Glade.

It deferred until more Cllrs present.

- c. To receive an update report on the Neighbourhood Plan determining any further actions required.

Cllr Fletcher informed those present of the following items: -

The final consultation leaflet was to be printed and circulated to residents the first week in March. The printing costs are taken from grant funding received for the NHP. There will be a 6-week consultation process and 2 open day events.

Section 14 of the 2012 regulations stipulate the process the Parish Council are following and this stage will be the pre-submission staged.

A consultation form will be included with the leaflet and should be returned to the Clerk with comments.

Other County Councils are organisation have also had to be involved in the consultation process.

- d. To receive an update on the Environment Enhancement Working Group determining any actions required.

Item deferred.

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- e. To receive an update report from the LVF determining any further actions required.
There have been no meetings of late.
- f. To determine actions required with regard to the proposed Lease and Management Agreement.
The Clerk has submitted the information required to the solicitor and awaits feedback.
- g. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr C Fletcher	Monthly	11/02/20
War Memorial, Top Road	Cllr C Fletcher	Monthly	11/02/20
Flag Pole, Main Street	Cllrs D & N Empson	Monthly	11/02/20
Bus Stop, Low Road	Cllrs D & N Empson	Monthly	11/02/20
Pleasure Ground & Play Area, Top Road	Cllrs D & N Empson	Monthly	11/02/20
Fountain	Cllrs D & N Empson	Monthly	11/02/20
Recreation Ground	Cllrs D & N Empson	Weekly	11/02/20
Woodland Glade & Hollows, The Hill	Cllr P Jones	Monthly	Yet to be received.
CCTV system	Cllr R Bowles	Monthly	11/02/20

- h. To receive an update report for Worlaby Village Hall.
Item deferred.
- i. To determine actions required with regard to the problem of moles on the playing field.
The Clerk provided quotes for various options. Further information to be obtained prior to a decision being made. **Cllr Davidson.**
- j. To receive an update report on the VE Day 75 event scheduled for 8th – 10th May, 2020 determining actions required.
Cllr Davidson provided a booklet on events and it was agreed that this will be printed and circulated to all residents.
Costing were provided to the Clerk and a grant application will be submitted for funding from the NLC VE Day fund. **Clerk.**
The total cost is estimated to be £600 for the weekend's events and the grant funding available is £250.
Clerk to ask the VHC if they are prepared to provide 50/50 funding with the Parish Council on the remaining funds required. The Parish Council contribution will be approved at the next meeting. **Clerk.**

2002/09 Highways / Footpaths / Parish Issues / General NLC issues

- a. To determine any further actions required with regard to the road safety on the junction of Top Road and Low Road.
A mobile speed sign will be installed on Low Road in March and the results will be provided to the Parish Council.
The Clerk has asked NLC to confirm the placement of grasscrete on the verge from Top Road to the last property to ease access.
The Clerk has contacted NLC to find out why the offer to the family of the school bus provisions has been withdrawn.

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Clerk has asked NLC for an update of road signage advising motorists of school children.
Clerk.

- b. To review any works required on the hedge in the playing fields, determining actions required.
Item deferred as the Councillors involved were not present at the meeting.
- c. To determine actions regarding the habitat pile in the Woodland Glade to alleviate any pest issues.
Item deferred until more Councillors are present.
- d. To notify the Clerk of any other issues to be taken up with NLC.
No further issues raised.

Resolved – any highway issues brought to the attention of the Clerk in-between meetings will be reported to the relevant departments and any planning issues will be raised with the Chair and Vice Chair prior to any escalation to NLC Planning department.

2002/10 Planning

To receive any decisions and to discuss the following application received from North Lincolnshire Council.

2019/1936 – listed building consent to replace 4 existing windows with hardwood single glazed sash windows and replace rear door at The Grange, Low Road.

Resolved – no objection or comment.

2002/11 Correspondence for Discussion/Decision

- a. To determine actions required with regard to the Low Villages Community Speed Watch Initiative.
The Clerk has provided the 3 names of volunteers to the LVF Clerk who are willing to participate in the initiative.
Resolved – the Parish Council support the initiative.
- b. To be notified of the draft Worlaby BW140 Definitive Map Modification determining actions required.
Resolved – the Parish Council supports the modification and the Clerk will inform NLC. **Clerk.**
- c. To be notified of the Trading Standards Review of Public Protection Space Order 2020 determining actions required.
Item noted.
- d. To consider attendance to the ERNLLCA/Streetscape – Play, Sport & Fitness Area Training Seminar scheduled for 9th April, 2020.
Resolved - Cllr Fletcher to attend. Clerk to book. **Clerk.**
- e. To be notified of the request to re-install the kissing gate on the at the top of FP139 located at the Hollows determining actions required.
Resolved – Clerk to ask NLC to investigate the installation of a kissing gate. **Clerk.**
- f. To be notified of the resignation of Sharon Newton determining actions required.
The Clerk has informed NLC and notices are on the notice boards.
Correspondence for Information
- d. NLC Highway updates.
- e. ERNLLCA January 2020 Newsletter.
- f. NATs minutes of the meeting held 24/09/19.

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2002/12 Accounts

- a. To approve the CPRE membership renewal at £36.
Resolved – approval of the renewal of the membership.
- b. To consider the replacement/repair of the dog bin located on Top Road.
Resolved – approval to replace the dog bin.
- c. To approve the monthly accounts for payment. See financial report.
Resolved – approval of the accounts for payment.

11.02.20	D Hotson	Salary/Tax	
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2002/13 Minor Items

- a. To take any points from members.
 - It was agreed to support in principle the submission of the NLC AONB and place onto the next agenda for confirmation. Clerk to inform Ward Cllrs. **Clerk.**
- b. Matters of correspondence for information which arrived after the agenda was posted.
 - Invitation to Wilder Ancholme Project Launch Event on 22/02.
 - NLC Great British Spring Clean event 20/03-13/04. Agenda item for the next meeting.
 - ERNLLCA Financial Regulations Seminar 19/03. Agenda item for the next meeting. In view of the timescale the Clerk will book Cllrs Davidson, Fletcher & Hogg and approval will be confirmed at the next meeting. **Clerk.**
 - HWRA Village Hall Networking Event 03/03. Clerk to forward to the VHC.
 - Correspondence received with regard to materials allowed when replacing a roof. Clerk to inform the resident of the NLC Enforcement response stating that the Parish Council did not think the material affected the appearance of the property.
 - Correspondence received with regard to access to minutes. Clerk to arrange further access. **Clerk.**
 - Community Champion Award nomination outcome. Clerk to provide to the Green Team. **Clerk.**
 - NLC Events Risk Assessment Training 18/03. Cllr Davidson to attend. Clerk to send to the VHC, JW Club and the Downhill Events co-ordinators. **Clerk.**
 - 2020 Best Kept Village Competition. Agenda item for the next meeting.
 - NLC Consultation dates for Local Development Plan. Clerk to circulate on the village email. **Clerk.**
 - Low Villages Newsletter donation – agenda item for the next meeting.

2002/14 Agenda Items for the next meeting –

- Ground Maintenance Contracts.
- Clerks holidays.
- British Spring Clean. The Clerk to submit a village email and place an article on the notice board asking for names of those who would like to participate.
- ERNLLCA Financial Regulations Seminar attendance approval.
- 2020 Best Kept Village Competition. Village email and notices to be sent out to form a group to undertake a programme of works. Agenda item for the next meeting.
- Minutes from 2005-2016 uploaded onto the website.

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2002/15 To confirm the date and time of the next meeting as Tuesday 10th March, 2020 at 7pm at Worlaby Village Hall.

2002/16 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.
No items for discussion.

The meeting closed at 8pm.