

# Worlabby Parish Council

## Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7pm on Tuesday 10<sup>th</sup> March, 2020 at the Village Hall, Worlabby.

**Present:** Cllr Bowles, Cllr Davidson, Cllr D Empson, Cllr N Empson, Cllr Fletcher (Chair), Cllr Jones & Cllr Hogg.

**Also Present:** 12 residents & Deb Hotson – Clerk to the Council.

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### 2003/01 Apologies for absence

All members present.

### 2003/02 Public Participation

**Resolved** to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

A resident raised concerns with regard to the cutting of the hedges along New Road. It was noted by several residents that the flailing machine was throwing debris several metres across the road and the resident provided an example which was a large sharp piece of the hedge.

There were no barriers or signage on the road and it was thought the equipment used was not appropriate for the task and a chain saw should have been used rather than the flailing machine.

The road was cleared up afterwards but while the works were ongoing it was dangerous to both pedestrians and drivers.

Another resident stated that it was the same situation when the hedge was cut on Low Road. Clerk will contact the farmer to look at alternatives for the next cutting of the hedges. **Clerk.**

A resident raised concerns with regard to the flooding on B1204 which has been flooding 1/2 of the road for several weeks. The Clerk stated that she was hoping Ward Cllrs would be present for an update on all outstanding issues and would follow this up with an email. Cllr Davidson stated that this had also been raised at the LVF meeting last week.

Cllr Fletcher stated that she was recording the meeting.

Cllr Fletcher went on to state the following: -

It has been a privilege to work with you during my years on Worlabby Parish Council particularly during my short time in the 'Chair'.

The role of a Parish Councillor has gradually become more demanding, as so much legislation has been devolved from National and Local Government.

During my years on the Parish Council, I have attended every available Course and Training to ensure that I have kept up to date with regulations and changes, in order that discussion and decision making is accurate and legal.

Unfortunately, it has become evident that there is a small faction in the Village who have not only been instrumental in destroying the Village Hall Committee but also on challenging the constitutional running of the Parish Council.

As you know, I have given my experience and time willingly, but I cannot accept the intimidation and abuse when I am attempting to undertake my responsibilities. The intention to undermine the Parish Council with subversive actions is obvious.

Please accept my resignation from the Parish Council from Friday 13<sup>th</sup> March 2020.

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My best wishes go to the members of the Parish Council.

Cllr Davidson stated that he too was resigning after this evening meeting due to the same reasons as Cllr Fletcher.

Clerk to inform NLC of the resignations.

**Resolved** – meeting was re-opened.

### 2003/03 **Declaration of Interest**

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs D & N Empson declared a personal interest in agenda item 2003/12b.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

### 2003/04 **Minutes of Previous meeting**

**Resolved** - Minutes of the Parish Council meeting held on 11<sup>th</sup> February, 2020 were approved and signed as a true and correct record.

### 2003/05 **Clerk's Report**

a. Clerk has submitted a VE Day funding application to NLC.

b. Clerk is still waiting for an update from NLC with regard to the issue of road safety raised for the junction of Low Road with Top Road. Agenda item.

c. Clerk has asked NLC for the installation of a kissing gate at the entrance to the Hollows from Wold Road.

d. Clerk has ordered a replacement bin for the one on Top Road/Fountain Corner.

e. Clerk has booked Cllr Davidson onto the Events Risk Assessment training and forwarded to the VHC, JW Club and the organiser of the Downhill Event.

f. Clerk has circulated the North Lincolnshire Local Plan on the village email.

g. Clerk has sent out an email on the village system for volunteers to assist with the 2020 planting. Agenda item.

### 2003/06 **Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

No Ward Cllrs present.

### 2003/07 **Police Matters / NATs / Neighbourhood Watch (NHW)**

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

There has be no meetings since the last meeting.

### 2003/08 **Delegate Reports**

a. To receive an update report regarding the Woodland Glade & Hollows.

Cllr Jones stated that there were some broken and fallen debris due to the high winds.

b. To be notified of the tree survey report, determining actions required including the request to remove 3 ash trees from the Woodland Glade.

Cllr Jones provided a further report and it was **resolved** that the Clerk will obtain quotes for the 3 trees recommended for felling in the Woodland Glade and would seek advice from NLC on the TPO status against the tree report. **Clerk.**

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One of the trees is under the Northern Powergrid cabling so therefore the Clerk has contacted the contractors who lowered the trees a couple of years ago with a view to them removing these trees due to the threat to the power cables.

Consideration to the removal of the 3 other ash trees will be considered when a report from NLC and Northern Powergrid contractors is available.

Further consideration would be taken on the rest of the report which was not deemed urgent and a possible further meeting with the contractor to clarify some of the points raised.

Cllr Bowles will provide the Clerk with a copy of the management plan that could be used as a template for the trees that the Parish Council are responsible for. **Cllr Bowles/Clerk.**

- c. To receive an update report on the Neighbourhood Plan, including the approval of expenditure, determining any further actions required.

Cllr Jones stated that the NHP was available and had been advertised to residents and all the other required consultees. The formal consultation is from 08/03-18/04 with a chance to view the final plan this Sunday and Monday at the Village Hall.

All residents were encouraged to view the plan.

- d. To receive an update on the Environment Enhancement Working Group determining any actions required.

It was agreed at this time there was no requirement for a working group.

2 residents had come forward to organise a new planting team and works have started on the beds in the parish. This was great news and the Parish Council have thanked those involved.

Funding would be provided for the plants and composting and any other funding incurred from the planting group.

**Resolved** – Clerk to order 3 large composting units to be located at the village hall. **Clerk.**

- e. To receive an update report from the LVF determining any further actions required.  
Cllr Davidson attended the LVF held on 03/03. The Clerk read out the following report provided.

On Tuesday last the 3<sup>rd</sup> March 2020 I attended a meeting of the Low Villages Forum at Bonby Village Hall.

Present were representatives of the Low Village Parishes and also Claire Welford the Community Engagement Officer, Cllr Carl Sherwood and Cllr Mick Carlile from Haxey Parish Council.

The flooding along B1204 and throughout Low Villages was discussed at length and Cllr Carl Sherwood who was in attendance will raise the matter with NLC Highways. Other highway issues raised was the potholes, made-up gulley's and drains which is a problem throughout the B1204. The LVF Clerk and Cllr Sherwood will follow this up. Planning issues were raised with the application for the chicken farm on Middlegate Lane. Although not in our Parish we were invited to comment on the application.

Our feelings that it was not acceptable were in line with the other parishes' opinions. In Elsham there is an application for the demolition of the 'Smithy' and the construction of 9 dwellings. This number was then lowered to 7 dwellings. However, plant is already on site and beginning to clear the area. Concern was raised that there had not been an adequate Bat Survey conducted.

The flood defences at South Ferriby were then discussed. It seems there has been a change in the barriers which now do not conform to the original planning application and it was felt that a further application should be made.

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Crime / Police Matters - damage to cars in South Ferriby was raised inasmuch as two incidents occurred in December and the police had not followed the complaints up to advise what action, if any, had been taken. It was generally felt that as the incidents were of a serious nature more involvement and feedback would have been in order. Claire Welford noted this and will act on it.

Low Villages Speed Watch Update - this appears to be going forward quite well. The LVF Clerk announced that she had 16 volunteers and was in the process of setting up meetings and training sessions.

Broadband - connectivity in the Low Villages it was generally agreed that the broadband service to the low villages was below a satisfactory level.

Low speeds at certain times of the day and connections dropping out seemed to be a common problem. Poor mobile phone coverage was also mentioned at this point.

Minor Items - at this point I informed the group of our upcoming V.E. Day celebrations and in particular the Band on the Sunday. I passed out a few of our flyers and there was much interest in our arrangements.

Elsham Open Gardens will be on 12<sup>th</sup> July

Horkstow Grange Fete will be on 18<sup>th</sup> July.

- f. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council.

<u>Location</u>	<u>Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	Cllr C Fletcher	Monthly	10/03/20
War Memorial, Top Road	Cllr C Fletcher	Monthly	10/03/20
Flag Pole, Main Street	Cllrs D & N Empson	Monthly	10/03/20
Bus Stop, Low Road	Cllrs D & N Empson	Monthly	10/03/20
Pleasure Ground & Play Area, Top Road	Cllrs D & N Empson	Monthly	10/03/20
Fountain	Cllrs D & N Empson	Monthly	10/03/20
Recreation Ground	Cllrs D & N Empson	Weekly	10/03/20
Woodland Glade & Hollows, The Hill	Cllr P Jones	Monthly	10/03/20
CCTV system	Cllr R Bowles	Monthly	10/03/20

- g. To receive an update report for Worlabby Village Hall.

Nothing to report.

- h. To determine actions required with regard to the problem of moles on the playing field.

**Resolved** – approval of a cost not to exceed £190 to remove the moles from the playing field. Clerk to arrange. **Clerk.**

- i. To receive an update report on the VE Day 75 event scheduled for 8<sup>th</sup> – 10<sup>th</sup> May, 2020 determining actions required.

Cllr Davidson will continue with the arrangements for the event.

NLC have been informed of the event and Risk Assessments provided.

LIVES have been requested and they will determine how many attends.

The band booking has been confirmed with thanks to Cllr Fletcher who has funded this.

All the prizes have been purchased. There are a few outstanding purchases to be made.

The group are aware of the potential for the event to be cancelled in light of the

Coronavirus outbreak so therefore will purchase the vouchers nearer the time.

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### 2003/09 Highways / Footpaths / Parish Issues / General NLC issues

- a. To determine any further actions required with regard to the road safety on the junction of Top Road and Low Road.

The Clerk has received an update from NLC stating that signage will be looked into 'pedestrian is crossing'.

The proposal to install some grasscrete is not possible or any other material due to the utilities in this area.

The school bus will not collect from any properties due to consistency and fairness to all students.

Clerk to inform the concerns resident stating that unfortunately the Parish Council have exhausted all routes that are able to take. **Clerk.**

- b. To review any works required on the hedge in the playing fields, determining actions required.

Item to be reviewed in 3 months. **Clerk.**

- c. To determine actions regarding the habitat pile in the Woodland Glade to alleviate any pest issues.

A local farmer has agreed, with the assistance of volunteers to move the habitat pile when the weather improves. **Clerk.**

- d. To consider supporting the AONB for the Wolds determining actions required.

**Resolved** – the Parish Council are in full support of the application for the North Lincolnshire Wolds to be recognised as an Area of Outstanding Natural Beauty (AONB). Councillors stated that the North Lincolnshire Wolds is an exceptional landscape with a distinctive character and natural beauty that should be protected and enhanced for nature, people, business and culture. Clerk to submit a letter to Ward Cllrs. **Clerk.**

- e. To notify the Clerk of any other issues to be taken up with NLC.

Clerk to ask NLC to investigate the installation of continual double yellow lines on the narrow piece of road up to the school on Main Street. Cars park on this stretch of road causing large vans and the school bus to mount the kerb every day. **Clerk.**

### 2003/10 Planning

To receive any decisions and to discuss the following application received from North Lincolnshire Council.

**2020/77** – planning permission to erect a dwelling (resubmission of PA/2017/576 at 47 Top Road, Worlaby. **Resolved** – no objection or comment.

**2020/315** – application for the removal of lowest branches over the driveway on each of the three-beech identified as T12, T13 & T14 in and subject to Worlaby TPO at 2 Low Road. **Resolved** – no objection or comment.

### 2003/11 Correspondence for Discussion/Decision

- a. To be notified of the letter received from a resident regarding public participation determining actions required.

A request from a resident for anyone making comments in the public participation to provide the name, where they live and if they are related to a Parish Councillor.

The Clerk had sought advice from ERNLLCA who stated that the Clerk or Chairman can request a member of the public provide these details but they do not have to.

Clerk to advise the resident who raised this issue. **Clerk.**

- b. NLC update on Carr Lane Definitive Map progress.

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NLC have stated that they will not have the process ready by mid-March as previously stated and would extend to May/June. It is evident that NLC have been working on the evidence and it was agreed that the extension would be granted.

- c. To be notified of the North Lincolnshire Local Plan 2017-2036-Preferred Options, determine actions required.

Cllr Jones had provided a brief on the plan and encouraged all those present to respond. The six local green spaces that the Parish Council put forward have all been included. Cllr Jones will provide a summary of comments for the Parish Council to consider for submission.

- d. To consider participating in the North Lincolnshire Great British Spring Clean Litter Pick determining actions required.

Clerk to chase up the school on the date they have selected. **Clerk.**

Cllr Bowles stated that a couple of residents had shown an interest and they would contact the Clerk.

- e. To consider entering into the Best Kept Village Competition 2020.

**Resolved** – the Parish Council will enter the competition if the new gardening group are supportive of this. **Clerk.**

### **Correspondence for Information**

- d. NLC Highway updates.

- e. ERNLLCA February 2020 Newsletter.

- f. LVF minutes of the meeting held 03/12/19 and agenda for 03/03.

- g. Environment Agency February 2020 newsletter.

### **2003/12 Accounts**

- a. To consider membership renewal for HWRA.

**Resolved** – renewal of the Village Hall Networking membership at £50.

- b. To be notified of the Ground Maintenance quotes received determining actions required.

**Resolved** – acceptance of both the grass verge and parish path agreements. Clerk to sign agreement. **Clerk.**

**Resolved** – contractors selected for the grass verge, parish path scheme various grass cutting in the parish and the B1204 contracts. Clerk to inform the contractors. **Clerk.**

**Resolved** – acceptance of SLA's for the collection of litter from the bins on the playing field and the 2 playing field inspections. Clerk to sign agreement. **Clerk.**

- c. To consider a donation of £225 to the Low Villages' Newsletter.

**Resolved** – approval of a donation of £225.

- d. To consider attendance to the ERNLLCA Social Media Seminar.

**Resolved** – the Clerk to attend the event. **Clerk.**

- e. To confirm attendance to the ERNLLCA Financial Responsibilities Seminar.

**Resolved** – Cllr Hogg and the Clerk to attend the event. **Clerk/Cllr Hogg.**

- f. To approve the monthly accounts for payment. See financial report.

**Resolved** – approval of the accounts for payment.

12.02.20	Worlaby VHC	Hire of room Jan-March 2020	£30.00
12.02.20	CPRE	Membership renewal	£36.00
17.02.20	P Lax	Ground Maintenance	£2.50
17.02.20	D Roberts	Hollows Fencing (partially grant funded)	£2,520.00
25.02.20	Newton Printing	NHP expenditure	£170.00
03.03.20	Allen Stichler	Carving on beech tree	£200.00

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10.03.20	D Hotson/HMRC	Salary/Tax	
10.03.20	ERNLLCA	Financial Responsibilities Seminar	£54.00
			£21.60
10.03.20	C Fletcher	NHP Expenditure	£65.94

### 2003/13 Minor Items

#### a. To take any points from members.

- Cllr Davidson stated that a resident had approached him about the bird scarer going off through the night. Clerk to contact the farmer. **Clerk.**
- Cllr N Empson asked what can be done about the pot holes on New Road. Clerk will follow this up with the Ward Cllrs along with all other outstanding highway issues. **Clerk.**
- Cllr Hogg suggested that the Coronavirus should be placed onto the next agenda to consider if the Parish Council cannot meet.
- Cllr Fletcher asked for the Council to allow a resident to plant bulbs under the flag pole in memory of a past resident. This was agreed.
- Cllr Fletcher stated that it had come to her attention the beech tree that has had the carving was planted in memory of the local blacksmith. Clerk to obtain further information and a cost to place a plaque on the base of the tree to mark this. **Clerk.**

#### b. Matters of correspondence for information which arrived after the agenda was posted.

- NLC Workers Memorial Day scheduled for 28/04 - item noted.
- ERNLLCA information on Coronavirus – next agenda.
- ERNLLCA Dormant Assets Policy Consultation – item noted.

### 2003/14 Agenda Items for the next meeting –

- Coronavirus.
- Beech memorial plaque.

### 2003/15 To confirm the date and time of the next meeting as Tuesday 12<sup>th</sup> May, 2020 at 7pm at Worlabby Village Hall which will include the Annual Parish Meeting, the Annual Meeting of the Parish Council and the May Parish Council meeting.

### 2003/16 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

**Resolved** – to close the meeting to the public and press.

Mrs Barker and Mrs Davidson were allowed to remain in the meeting.

**Village Hall Committee** – Resolved – the Parish Council agreed in principle to the proposal to become Sole Trustees of the Village Hall with further investigation to be made with the Charity Commission and subject to the appropriate requirements.

Mrs Barker and Mrs Davidson left the meeting.

**Clerks holidays** – It was agreed to allow the Clerk to carry through 6 rather than 5 holiday days to the next financial year.

Cllr Jones provided his retirement letter to the Parish Council. Clerk to inform NLC. The meeting closed at 9pm.