

Zoom Meeting Guidelines

Welcome to Worlaby Parish Council virtual meeting.

There are a few housekeeping things to note.

This is a formal Parish Council meeting and will be held, just as ones in the Village Hall, using the agenda which the Clerk has published.

As with meetings at the Hall, members of the public will be given the opportunity to speak during public participation, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

The Clerk has the ability to mute or remove anyone who does cause a nuisance, but of course, we hope that this won't be necessary.

It is impossible to hear if everyone speaks at once. So that we have some order, I'd be grateful if you could speak one at a time and use the 'reactions' button at the bottom of the Zoom screen and raise your virtual hand if you'd like to speak. For members of the public, this will be in their agenda item only.

Please note that we will not be using the 'chat' function and will not be sharing any files via Zoom. If necessary, the Clerk will display any documents using her 'share screen' function. In order to avoid your technology being compromised, please do not use Chat and do not respond to any messages made via Chat.

The Chairman will introduce the Councillors present and those who are able, will wave, and say hello so that you can identify them.