

Worlabby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Worlabby Parish Council held at 7pm on Tuesday 13th July, 2021 at Worlabby Village Hall.

Present: Cllr Bowles, Cllr Cave, Cllr N Empson, Cllr Newton (Chair) & Cllr Speakman.
Also Present: 4 residents, Ward Cllr Waltham & Deb Hotson – Clerk to the Council.

Cllr Newton welcomed all those present to the first face-to-face meeting. Cllr Newton went on to say:

“I have no legal obligation to explain my medical status and need to have my husband at my side as I discharge my duties as Chair. However, in the interest of transparency I will do so. I have recently learned that I am losing my sight. I am now registered as partially sighted, with the expectation of becoming severely partially sighted (legally blind) within a couple of years. With this disability, I am obviously going to need a level of support. Having taken legal advice and with complete agreement of the full council it has been established that Rob Newton (my husband) can act as my assistant. He does not have a vote, nor does he take part in decision making conversations. He has signed all of the required legal declarations required of him. He will act as my guide/ secretary/ transport in order that I can continue being your Chair of Council.

2107/01 To confirm that level of devolved powers to the Clerk relates to Planning only from this meeting forward if:

- a. The application falls between meetings and it is not possible to obtain from the Planning Authority an extension of time to consider the matter; and
- b. The Chairman is unavailable to convene an extra-ordinary meeting or particular circumstances are such that the convening of an extra-ordinary meeting is impractical. In both circumstances the Clerk shall have authority to respond on the Council's behalf, taking into account the Local Plan; the content of any planning policies; community plan or Neighbourhood Plan adopted by the council; and precedent. Moreover, where it is practicable, the Clerk is to contact ALL Councillors to confirm they are content with the response to the specific Planning Application requiring this action.

This authority will not apply to applications where there are known objections by neighbours; multiple housing development; and new land allocations.

Resolved – devolved powers approved.

2107/02 Apologies for absence

All members present.

2107/03 Parish Council Vacancies

To consider the applications received for the two Parish Council vacancies.

Resolved – Holly Truelove and Ian Fowler were co-opted on to the Parish Council. They will join the meeting at the meeting in September. Clerk to send out all the relevant paperwork and obtain new email addresses for them.

2107/04 Public Participation

Resolved to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

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One of the local land owners stated that the internal farm bridges are currently being assessed for refurbishment to allow the majority of movements through the land and not on the roads. It is in its early stages but it is hoped this will alleviate some but not all of the road traffic.

The Clerk read out a couple of emails received from concerned residents with regard to the incidents with large farm vehicles particularly the one involving school children. With the help of a local land owner the driver was identified from a company that is contracted out between farms. The driver has contacted the police and he was unaware of hitting the bus. He was not in the area when the second incident occurred.

Cllr Newton asked if there was anything else the Parish Council could do to be informed that they had done all in their powers and the this was a police matter.

Cllr Waltham added that he had been contacted by residents too and he had followed this up with the police who confirmed that they had a live enquiry ongoing.

Cllr Waltham had also received calls from a few residents with regard to loose animals on the road. An Environmental Officer visited the pig unit and was happy with the welfare and care of the pigs. A further gate has also been installed. The Officer assessed the new gate and walked the perimeter of the farm and was satisfied that all as it should be.

Further comments were received from a resident with regard to the level crossing on Carr Lane as detailed:

- NLC PROW Officer has stated that he will instigate the changes to the definitive map to add access from the railway crossing to the river. He will do this by early summer this year (so I assume about now). There will then be a period for objections, that can be dealt with if they come in. At least the process will have started;
- I believe the Network Rail situation is a red herring; if it's a PROW then they should open it;
- If we divert the path then people will still haul dogs and bikes over the crossing, so it would remain dangerous. The safest option is to open the gates.

The statements were noted.

Resolved – the meeting was re-opened.

2107/05 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Cave declared a prejudicial interest in agenda items 2107/11b and 2107 a5c.

- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

2107/06 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meetings held on 5th May, 2021 were approved and signed as a true and correct record.

2107/07 Procedural

To receive an update on the setting up of a Parish Council Facebook page determining further actions required.

A page has been created and works are ongoing. Cllr Waltham stated that NLC could help if required.

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2107/08 Clerk's Report

In the absence of meetings and being given devolved powers the Clerk has provided an activity report to Cllrs in May and June.

Cllr Newton thanked the Clerk for the reports which highlighted the amount of work that is carried out for the Council.

2107/09 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Apologies received from Cllrs C & N Sherwood.

Cllr Waltham started by saying that he was sure Cllr Newton would overcome the challenges ahead adding that she was a very good Chair for the Council.

Cllr Waltham stated that Covid was still in North Lincolnshire and the stats were stable in the hospital. The area was offering the vaccine to 18+ at walk-in centres, with the second vaccine 8 weeks later accommodating at least 200-300 each weekend.

When restrictions are lifted then common sense should prevail.

With regard to the river Ancholme Path – the feasibility to install a new route would be expensive. NLC are organising a meeting with Network Rail and representatives from the Parish Council would be invited along with the land owner.

The Ancholme Path at Appleby was now connected at Saxby bridge and NLC was working with land owner and the Environment Agency at Horkstow although this will take some time. There is however, a passable path at present but not up to the same standard as the Ancholme Path.

The Intertown mowing has proved challenging this year and Cllr Waltham asked the Parish Council to consider this as a further future devolved power.

The new Open Access Hollows signage was erected on 2nd July.

Winter salt requirements are now been assess with a change to the current salt being used.

Cllr Newton with regard to the level crossing and access to the river, stated that NLC PROW Officer was supposed to be sending the Evidence Forms in after the last meeting, has this been done?

Cllr Waltham stated a further meeting will be organised with The Officer with an agenda covering all outstanding points.

Cllr Newton stated a thank you email would be sent with regard to the Hollows signage although the Parish Council was not informed of their erection.

Resolved – the meeting was closed to allow members of the public to comment.

The land owner present stated that the NLC PROW Officer had drawn up a permissive right of way agreement several months ago which could be implemented on the current route and he was happy for this to go ahead. The level crossing had a phone and traffic lights.

A resident added that there would have been a risk assessment carried out at the level crossing and NLC should ask for a copy. Also, if a diversion was necessary then Network Rail could be asked to contribute to the cost.

Cllr Cave asked the status of the kissing gate at the Hollows to which the Clerk confirmed she had chased several times. Agenda item for the meeting with the NLC PROW Officer.

Resolved – the meeting was re-opened.

2107/10 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

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Cllr Cave was unable to attend the last NATs meeting which was held on 15/06 although he didn't think there was anything relevant to Worlaby.

2107/11 Delegate Reports

- a. To receive an update report regarding the Woodland Glade & Hollows determining any actions required.

Thanks were given to Peter Jones, Rob Newton, Sheila Bowles, Sue Webster and Cllrs Bowles and Newton for the works carried out at the Woodland Glade cutting back the undergrowth.

As stated earlier the Open Access signage was erected earlier in the month.

Cllr Newton added that thanks should go to the residents that supported the parish with their proactive telephone calls and emails to the relevant authorities supporting the Parish Council and community to help resolve the issues.

- b. To receive an update report from Worlaby Recreation Committee determining any actions required.

The following report was received from the Committee:

Worlaby Recreational Committee are pleased to welcome the Parish Council and the General public back into the Village Hall.

We are regularly assessing and reviewing our procedures so that the hall is covid secure for everyone to use. We have made contact with our regular users and are happily taking bookings for the Fountain Hall room.

As part of our maintenance of the building we have sourced a plumber to correct the faulty disabled toilet system and one of the urinals.

We have had the " Airkool " yearly air conditioning check and have made an appointment for the fire alarm and extinguishers to be serviced.

We have only made a slight increase in hire charges so that we are able to offer an excellent competitive package.

The W.R.C. have made welcome several new prospective trustees.

The table and bench set kindly donated by the J.W. Club is a real asset and is situated next to the boules pitch and the children's playground which is an ideal spot.

As you know we held a very successful Streetboot event on the 27th June. It was lovely to see so many from the village turn out to support this.

Our next event is hopefully on the 13th August when we are planning to hold a " party in the park ". More details to follow.

Can we ask the Parish Council for some information regarding grass cutting? We realise there is a contract involved and if it is not possible for the grass to be cut near the date of the 13th August, we will of course make arrangements. It was agreed the Parish Council can organise a cut prior to the event.

We look to support the Parish Council on a Sunday in September when they propose to have the photographic competition, this will certainly be in the form of serving refreshments but until we have our own event meeting, we have no other plans. We look forward to discussing this further with the Parish Council.

We appreciate the input and support we receive from the Worlaby community and its friends.

It was agreed that Cllr Newton will write a report back to the Committee thanking them for the work that has been undertaken to make the environment covid secure. It was also agreed that it was good to see residents enjoying the Streetboot event.

- c. To receive an update report from the Low Village Forum representative determining any actions required.

Cllr Cave stated that there was a telephone meeting on 22/06. Issues raised were:

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- Tractor concerns through the majority of the low villages. A central contact point was to be arranged for residents to ring if there were any concerns.
 - Community Speed Watch is currently on hold due to the change in the Police & Crime Commissioner.
 - Mobile speed sign – Cllr Cave stated it was currently with NLC to which the Clerk stated this was not the case and it was down to the fact that the quote was now out of date due to Horkstow not having a meeting although other Parish Councils had agreed to an increase in the costs between the 5 remaining villages. Cllr Cave to follow this up as it had been over a year since first agreed.
 - The LVF were in the process of collating pot hole information to send in to NLC to have a team come and repair.
 - Springs in the village would also be monitored, it wasn't clear by whom as this was not a Parish Council issue if on private land.
- d. To consider additional grass cutting to those currently being undertaken, determining actions required.
 Cllr Cave stated that he was not happy with the cutting this year particularly on the Pleasure Ground, Cllr Empson agreed with this statement. Areas around the trees and benches have been left and the other area was not as good as last year.
 Cllr Bowles stated that moving forward more wild areas would be left in the parish. It was agreed that the Clerk would contact the current contractor stating their disappointment and that this would reflect on next years allocation of tenders if it didn't improve.
 Concerns had been raised by the school with regard to the height of the grass while they were practicing for sports day and it had been arranged for the grass to be cut prior to the event. Clerk to ask in future that if the school are going to use the field, then they must inform the Parish Council and provide notice to ensure the grass is an acceptable length.
- e. To consider a Christmas Card photo competition.
 It was agreed that the showing of the entries would be on Sunday 5th September and would also include a welcome to your Council and the official opening of the boules court. Cllr Newton would advertise on Facebook and the Clerk will include this information on the village email and website.
- f. To receive the risk assessments and safety reports for play and public areas owned or managed by the Parish Council.
 There has been concerns raised with regard to the state of repair to one of the basket ball back boards. It was agreed to remove the damaged one with a view to its replacement. Clerk to ask if any resident had the skills to do this.
Resolved – to close the meeting to allow a resident to speak.
 A resident stated that the board in question had already been replaced 18 months after its installation and that additional steel supports had been installed on both of the boards.
Resolved – to re-open the meeting.
 Cllr Bowles added that he had carried out a minor repair on the gym equipment.

<u>Location</u>	<u>Currently Responsible</u>	<u>Requirement</u>	<u>Date received</u>
BT Kiosk, Top Road	B Whitfield	Monthly	
War Memorial, Top Road	B Whitfield	Monthly	
Flag Pole, Main Street	Cllr N Empson	Monthly	

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Bus Stop, Low Road	Cllr N Empson	Monthly	
Pleasure Ground & Play Area, Top Road	Cllr N Empson	Monthly	
Fountain	Cllr N Empson	Monthly	
Recreation Ground	Cllr N Empson	Weekly	
Woodland Glade & Hollows, The Hill	Peter Jones	Monthly	
CCTV system	Cllr R Bowles	Monthly	

2107/12 **Highways / Footpaths / Parish Issues / General NLC issues**

- a. To receive an update with regard to Network Rail/Carr Lane determining actions required.

It was agreed that the Parish Council seem to be going round and round in circles on this issue. Clerk will submit agenda points to Cllr Waltham to arrange a meeting asap with both Network Rail and the PROW Officer.

- b. To receive an update report regarding the access right to Worlaby Hollows determining any actions required.

Item to be removed from the agenda.

- c. To be notified of the outcome of the Community Grant request determining actions required.

The Parish Council have received 57% of the overall costs as requested.

Clerk to order all items on pallets, if possible, for ease of moving round the parish.

JW Club have purchased a bench as detailed earlier which is in situ next to the boules court.

Cllr Bowles to take a look at the mole problem again on the field and it was agreed the moles at the Almshouses would be left for now.

- d. To notify the Clerk of any other issues to be taken up with NLC.

Cllr Cave stated that he had received concerns from a resident with regard to the bin located adjacent to the post box and moving it further towards the Markie Path entrance. Agenda item for the next meeting.

2107/13 **Planning**

To receive any decisions from North Lincolnshire Council.

No decisions received.

2107/14 **Correspondence for Discussion/Decision**

- a. To be notified of the Remembrance Day request from North Lincolnshire Council determining actions required.

It was agreed that there was no police presence required and the Clerk will respond accordingly.

Cllr Newton to ask for nominations to lay the peoples wreath and this year's event. Clerk will order 2 wreaths.

- b. To be notified of the Queens Platinum Jubilee Central Weekend and Beacon Lighting event in June 2022 determining actions required.

Resolved – Clerk to register an interest and add to the agenda for the next meeting. It was agreed that a working group should be formed inviting all other groups and residents from the village to participate in organising this event.

Clerk to send the information to the Recreation Committee.

- c. To be notified of the NLC Green Energy Park consultation determining actions required.
Item noted.

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- d. To be notified of the ERNLLCA Equality & Diversity Training determining actions required.

Item noted.

Correspondence for Information

- e. ERNLLCA District Meeting – 13/07.
 f. ERNLLCA Newsletter 18.
 g. NLC Highway updates.
 h. ERNLLCA APPG on Local Democracy roundtable scheduled.
 i. AGAR receipt confirmation.
 j. Police & Crime Plan consultation.
 k. Statement from the Office of the Police & Crime Commissioner for Humberside. The Clerk had responded stating that the loss of the Officer would be a great shame as she had been the interface between Parish Councils and the PCC.
 l. Hurds Farm update on transfer of ownership.
 m. Parish Councillor resignation. Clerk to send a thank email to Mr Empson for his work on the Council. Mr Empson had stated he was happy to stay on the Playing Field Working Group.

2107/15

Accounts

- a. To consider renewal of the Voluntary Action North Lincolnshire membership for 2021/22.
Resolved – approval for renewal of the membership at £20.
- b. To consider the request for a donation towards the grass cutting at the church.
Resolved – approval to provide a donation of £400 due to the current covid situation and the inability to fund raise.
- c. To consider the cost of a new electronic door locking system, outside lights and socket repair at the village hall.
Resolved – the quote from GREC Systems was accepted for the proposed electronic door system and the quote from BM Electrics was accepted for the proposed installation of replacement LED lights and outside sockets. Clerk to inform the contractors.
- d. To approve the monthly accounts for payment. See financial report.
Resolved – approval of payments.

11.06.21	JB Rural Services	Verge cut 4	£210.00
		PROW cut 1	£120.25
21.06.21	ERNLLCA	Training fees	£78.00
13.07.21	D Hotson/HMRC	Salary/Tax – July & August	
13.07.21	P Lax	Plants	£212.00
13.07.21	JB Rural Services	Grass cutting - various	£260.57

2107/16

Minor Items

- a. To take any points from members.
- Cllr Cave asked if the tennis nets could be taken down to accommodate some youths that had knocked on his door to be allowed to play football on the MUGA. It was agreed that Cllr Newton will put on Facebook and if there is no further requirement for the nets at the moment they would be taken down. Cllr Cave has no contact details to inform the youths. Cllr Newton reiterated why requests should come through the Clerk so she can obtain all details required. Cllr Bowles added there are some goal posts if Cllr Cave can get someone to take on the responsibility of them.

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- Cllr Empson stated that trees are overgrowing the fountain and HGV are hitting them as they drive under. Clerk to write to the residents to ask if they can be cut back.
 - There seems to be an issue with ivy growing on the boundary to the right of the Pleasure Ground. Clerk to contact Mr Heap and arrange a site meeting to look at the removal of the ivy from the parish side.
 - The Clerk has submitted the VAT reclaim details.
- b. Matters of correspondence for information which arrived after the agenda was posted.
- North Lincolnshire Community Network Summer Roadshows.
 - Peter Jones and NLC Dave Lofts are currently dealing with the NHP Reg 16 consultation results with responses.

2107/17 **Agenda Items for the next meeting –**
 • Low Road Dog bin relocation.

2107/18 **To confirm the date and time of the next meeting as Tuesday 14th September, 2021 at 7pm at Worlaby Village Hall.**

2107/19 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

The meeting closed at 9.20pm.