

# WORLABY PARISH COUNCIL

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## Minutes of the meeting of Worlaby Parish Council held on Tuesday 11<sup>th</sup> January 2022, commencing at 7pm in Worlaby Village Hall

Present: Chair - Cllr Mike Speakman  
Cllr Sharon Newton, Cllr Richard Bowles, Cllr Ian Fowler, Cllr Tom Cave, Cllr Holly Truelove,  
Cllr Neil Empson  
Clerk – Holly Hanson

Ward Councillors Cllr Carl Sherwood, Cllr Nigel Sherwood.

4 members of the public attended.

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### 21/22 –0101 **Election of Chairman**

a) Cllr Richard Bowles opened the meeting as Vice Chair, and invited nominations for the position of Chairman

Cllr Sharon Newton proposed Cllr Mike Speakman, this was seconded by Cllr Tom Cave, there were no further nominations. All Councillors supported the proposal.

Resolved – Cllr Mike Speakman unanimously elected as Chairman

A Declaration of Acceptance of Office was received by the Clerk.

Cllr Speakman spoke to thank Cllr Newton as the outgoing Chair, highlighting the amazing job she had done over the last 12 months.

### 21/22 –0102 **Apologies**

Apologies were received from Cllr Matt Moran.

### 21/22 –0103 **Public Participation**

Resolved – To temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

A member of the public spoke to give thanks to Cllr Newton for her contribution to the Village whilst Chair.

Resolved – The meeting was re-opened

### 21/22 – 0104 **Declaration of Interest**

a) Cllr Cave declared an interest in the following items:

21/22 – 0110b) – Report from Worlaby Recreation Committee

21/22 - 0110c)iii) Risk assessment and safety report for Flagpole

21/22 - 0110c)vii) Risk assessment and safety report for Recreation Ground

21/22 – 0110e) SLA agreement in respect of litter bin emptying on the Playing Field.

Cllr Empson declared an interest in the following items:

21/22 – 0117a) – An item of correspondence

b) No dispensations were granted

### 21/22 – 0105 **Minutes of Previous meeting**

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- a) Amendment to item 2112/12j) – The benches will be placed around the Village and those located outside residents’ properties will be consulted by Cllr Bowles should read The benches will be placed around the Village as per the previously agreed locations. Those in Hurds Farm and the Triangle to be further consulted with interested parties

Resolved – Subject to the above amendment, the minutes of the Parish Council Meeting held on Tuesday 7<sup>th</sup> December 2021 were reviewed and agreed as an accurate and true record and signed accordingly

## 21/22 – 0106 Report from Ward Councillors

- a) Cllr Carl Sherwood gave an update stating that Covid was high on the agenda of NLC sue to the current high rates of infection in the area, with approx. 2k cases per 100k people, although hospital numbers were lower than last year, and the booster roll out is going well.  
The hospitality sector had suffered due to Omicron, however there were further grants available to the sector which can be accessed through the NLC website.  
Over two thousand fines had been issued for litter, dog fouling or fly tipping, with more Enforcement Officers being recruited.  
Cllr Sherwood stated that £186.00 had been awarded to Worlabby Parish Council for the Spring in Bloom Grant.

## 21/22 - 0107 Highways, Drainage, Footpaths and NLC issues

- a) Councillors discussed the following outstanding issues:  
i) Resurfacing of Carr Lane – Cllr C Sherwood updated that this was scheduled for February 2022  
ii) Resurfacing of Middle Barn Hill – Cllr C Sherwood updated that contractors for these works had stated that repairs weren’t possible, so it will now be re-surveyed, it is hoped that a date for works will be available in the next month.  
iii) Pavement surface in dangerous condition at 45 Top Road – No update  
iv) Blocked Drain at junction of Top Road and Main Street – Repairs have been made, which have improved but not resolved the issue – Councillors to monitor and advise Clerk if it needs re-addressing.  
v) To receive an update re Network Rail and Carr Lane and resolve any action – Cllr C Sherwood reported that there was no update on this at present.  
b) Cllr Cave reported that there were no salt piles on Wold Road, or The Hill.  
Cllr Empson reported that the pot holes on New Road were re-appearing.

## 21/22 – 0108 Police Matters / Neighbourhood watch / NATs

- a) There was no update on Police, Neighbourhood watch or NATs matters.  
It was noted that there was a vacancy in the Village for a Neighbourhood Watch Co-Ordinator.  
Resolved – A vacancy notice to be posted in noticeboards and on Facebook

## 21/22 – 0109 Planning

- a) No planning applications had been received.  
b) No Planning Decisions had been received.  
c) Councillors received an update on Planning Enforcement Case COMP/2021/472

## 21/22 – 0110 Community Matters and Open Space Management

- a) Councillors received an update report regarding the Woodland Glade and Hollows, it was noted that the signage is deteriorating, however the Lectern has now been delivered and is awaiting installation, and will cover both areas in terms of signage.  
b) Worlabby Recreation Committee gave an update, thanking the Parish Council for including them in the Volunteers party, which they appreciated and very much enjoyed. The Committee value being

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involved with the Playing Field planning meetings, and a representative would attend the Public Meeting later in the month to discuss the Jubilee.

The Committee informed the Parish Council that they had received an enquiry for a children's party with a request for a company who provides children's pony rides to attend and utilise the Playing Field for this purpose.

Councillors discussed this at length in light of dogs not being allowed on the playing field.

Resolved – That the request for pony rides be accommodated under the condition that any manure is completely cleared and removed.

c) The following risk assessments and safety reports for play and public areas owned or managed by Worlabby Parish Council were received:

i) BT Kiosk, Top Road Monthly inspection Cllr Mike Speakman

It was noted that the kiosk was scheduled for re-painting when the weather was warmer

ii) War Memorial, Top Road Monthly inspection Cllr Mike Speakman

Awaiting further inspection of damage from tree roots

iii) Flagpole, Main Street Monthly inspection Cllr Tom Cave

It was noted that the flagpole requires lowering for cleaning – a work party to be organised

iv) Bus Stop, Low Road Monthly inspection Cllr Neil Empson

No issues

v) Pleasure Ground and Play Area, Top Road Monthly inspection Cllr Neil Empson

No issues

vi) Fountain Monthly inspection Cllr Neil Empson

No issues

vii) Recreation Ground Weekly inspection Cllr Tom Cave

It was noted that the ground was waterlogged in places, and the nudge bar at the entrance had been reinstalled. A crown lift to the trees is required to stop moss build up around the basketball hoop.

Resolved – Clerk to obtain quote for crown lift to trees,

viii) Woodland Clade and Hollows, The Hill Monthly inspection Peter Jones

Detail above in item 21/22 – 0110a)

ix) CCTV System Monthly inspection Cllr Richard Bowles

No issues

d) Responsibilities for risk assessments were reviewed, and persons responsible is detailed above.

e) The SLA agreement in respect of litter bin emptying on the Playing Field was reviewed.

Resolved – To accept the SLA agreement for the 2022/23 year

f) Councillors discussed plans for the Queens Platinum Jubilee.

Cllr Cave stated that he had organised a public meeting to be held on Monday 17<sup>th</sup> January, commencing at 7pm in Worlabby Village Hall, and that this would be an opportunity for residents to share ideas for the celebration. Posters to advertise this would be placed around the Village and on social media.

It was noted that a Red Arrows flypast had already been requested.

Resolved – Cllr Cave to feed back from the public meeting at the February meeting of the Parish Council.

g) The Verge and PROW Maps were confirmed for the 2022/23 season.

Resolved – Clerk to obtain 3 quotes for the Verge and PROW cutting for the forthcoming season,

h) Cllrs Speakman and Bowles gave an update on the Low Villages Devolution meeting stating that there was interest in some of the items. This will be discussed further at future Low Villages Forum meetings.

It was noted that historically devolution had been seen as forced onto Parishes, however there was a more collaborative approach now.

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- i) Cllr Speakman gave an update on the new Facebook Page stating that it was ready to go live. It was agreed that in addition to Cllr Speakman, Cllr Fowler and the Clerk would be admin on the page, with the Clerk's contact details also being published.
- j) IT was agreed that the £186.00 awarded in the NLC Spring in Bloom Grant be put towards purchase fruit trees and wild flower seeds to be planted on the recreation ground.

## 21/22 – 0111      **2022/23 Precept Demand**

- a) Councillors reviewed the Precept amount approved in the budget at the December meeting against the Band D Council Tax calculation.

Resolved – That the precept demand for the 2022/23 year remain at £16,000

## 21/22 – 0112      **Devolved Responsibility for Decision Making**

- a) In Light of increasing COVID-19 cases, Councillors discussed that Worlaby Parish Council utilise its powers under the Local Government Act 1972, section 101, to devolve to the Clerk authority to make decisions on any business of the Council if Parish Council meetings could not be held in person, with all Councillors being consulted ahead of any decisions being made.

Resolved – That responsibility and authority be devolved to the Clerk.

## 21/22 – 0113      **Clerk's Report**

- a) The Clerk reported that she had reported the Carr Lane street sign to NLC for replacement as the posts were rotten.

## 21/22 – 0114      **Accounts**

- a) Councillors reviewed the current financial position
- Resolved – That the Financial Summary and Bank Reconciliation be noted and signed by Cllr Speakman.

- b) Councillors reviewed the bank statements.

Resolved – That the documents be noted and signed by Cllr Speakman.

Councillors noted the following invoices already paid:

- c) 9<sup>th</sup> December 2021 - D Hotson - Clerk Wages & Expenses
- d) 9<sup>th</sup> December 2021 – HMRC – P32 Payment - £88.00
- e) 9<sup>th</sup> December 2021 – Cloudy IT - Clerk Laptop Support - £26.87
- f) 9<sup>th</sup> December 2021 – Vision ICT - E-mail hosting - £108.00
- g) 9<sup>th</sup> December 2021 – ERNLLCA - Councillor Training – £204.00
- h) 9<sup>th</sup> December 2021 – P Lax – Plants - £71.98
- i) 9<sup>th</sup> December 2021 – Cllr Bowles – Maintenance Consumables – £105.76
- j) 23<sup>rd</sup> December 2021 - Scottish Power - Pleasure Ground Lights - £143.47

The following invoices were approved for payment:

- k) Cllr Sharon Newton – Chairman's Allowance – Clerk Gift - £50.00
- l) Cllr Sharon Newton – Chairman's Allowance – Volunteer's Party - £146.34
- m) No other payments were presented

## 21/22 – 0115      **Ongoing, Minor Items, Correspondence and Agenda Items for the next meeting**

- a) There were no updates on any items not requiring decision and resolution, not otherwise detailed on the agenda.
- b) To discuss the following items of correspondence received and resolve any action:
  - i) The resignation of Cllr Sharon Newton as Chair was noted
  - ii) Councillors discussed the correspondence re: benches - Clerk to respond to correspondence as discussed.

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- iii) Correspondence re 5-a-side football pitch - Noted
- b) No matters of correspondence had arrived since agenda was posted.
- c) The following items will be submitted to the Low Villages News:
  - i) Article on benches
  - ii) Parking on pavements in the Village
  - iii) Cllr Newton to submit an article on the Volunteer party.
- d) The condition of the horseshoe path at the pleasure ground to be an agenda item at the next meeting

**21/22 - 0116            Date and time of forthcoming meetings**

- a) The next meeting of Worlabby Parish Council will be held on Tuesday 8<sup>th</sup> February 2022, commencing at 7.30pm in Worlabby Village Hall.

**21/22 - 0117            To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

Cllr Empson disclosed a personal prejudicial interest in the following item and left the meeting.

- a) Councillors discuss an item of correspondence - Clerk to respond to correspondence as discussed  
Cllr Empson re-joined the meeting.
- b) Councillors discussed the appointment of new Clerk and terms of employment  
Resolved – That Holly Hanson be appointed to the position of Clerk to Worlabby Parish Council
- c) Councillors discussed the appointment of professional payroll services.  
Resolved – That Autela Payroll Services be appointed for payroll services.